

# 2009 Annual Report

January 1, 2009 – December 31, 2009

Authorized Nonprofit Organization

**BRIDGE ASIA JAPAN**

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## 2009 AT A GLANCE

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I am extremely happy and grateful to all the supporters for enabling me to report on BAJ activities for 2009. We have undergone a great hardship by experiencing the sudden loss of our Secretary General, Masahiro Araishi, in January 2009, followed by the loss of Chief Technical Manager, Nobuo Kimura, in February 2010. However, with your consistent support as well as reorganization of available resources, we were able to pursue BAJ activities as planned.

The pending issue of getting certified as an authorized Non-Profit Organization (NPO) was cleared in 2009, allowing us to function as an NPO authorized by the Japanese government for 5 years until 2014. The social responsibility that comes with the status, as well as our duty to respond to your expectation will allow us to steel ourselves to further excellence.

I like to report positively on BAJ fund raising activities for 2009. With your assistance and donations, we were able to achieve the target amount which will allow us to pursue our overseas activities.

With the upcoming general election in Myanmar, the BAJ working environment is becoming harsher. However, the efforts of local capacity building are fruitful, and local staff are suggesting new projects and ideas, which allows BAJ to effectively implement its objectives in Myanmar.

BAJ is still determined to conduct activities in low-income communities in Vietnam. With the relocation of residence from low-income urban areas, the projects for improvement of environment are continuing in the new locations in which children are playing central role in implementation. Furthermore, BAJ has started a new initiative called "Bajiko Class" in Ho Chi Minh City to familiarize children with hands-on art and science after school.

Once again, I would like to thank all the supporters for their contributions, and ask for your continued support during 2010. BAJ will continue its efforts on further capacity building and technology transfer in Myanmar and Vietnam.

Etsuko Nemoto  
President  
Bridge Asia Japan (BAJ)

## BAJ'S THREE GOALS

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Today, we are facing global issues that nations share beyond borders: poverty, refugees, and environmental destructions. BAJ strives to resolve these issues that might seem unsolvable, by thinking and acting locally. In order to create an environment that will lead to healthier and happier lives for individuals in Asia who have strong ties to Japan historically, and to realize harmonious co-existence and firm solidarity with them, BAJ carries out its activities towards the three main goals described below, hoping to build bridges of mutual understanding by overcoming differences in political affiliation, religion, language, and culture.

### (1) PROVIDING OPPORTUNITIES FOR ACQUIRING VOCATIONAL SKILLS AND CAPACITY BUILDING

By utilizing appropriate and traditional technologies that exist in local communities while introducing new skills, BAJ provides opportunities for acquiring vocational skills and capacity building to such vulnerable individuals as returnees, internally displaced persons (IDPs), disabled individuals, young adults deprived from educational opportunities, and women with limited employment opportunities.

- Assistance for skills acquisition and schooling for visually impaired persons
- Mechanical workshops and technical training (courses in electronics, welding, engine repair, sewing, etc.) for young adults in economically disadvantaged areas
- Learning opportunities to improve skills for BAJ's local staff
- Literacy education and life improvement trainings for Muslim women and returnees
- Workshops for Muslim men to understand the importance of training women
- Educational opportunities and after-school supplementary classes for children in poverty-stricken areas

### (2) ASSISTANCE IN INCOME GENERATION

BAJ provides the necessary knowledge and physical environment that facilitates empowerment and self-sufficiency of local community members in order to better connect acquired skills to income generation.

- Provision of technical advice and assistance in marketing products for women who have completed sewing training
- Provision of employment opportunities to encourage self-reliance of women who have completed sewing training
- Promotion of livelihood enhancement through saving and micro-credit activities for disadvantaged households
- Reviving traditional agricultural products, and creating their sales channels

### (3) DEVELOPMENT OF BASIC INFRASTRUCTURES FOR COMMUNITY VITALIZATION

In close collaboration with local community members, BAJ develops basic infrastructures such as schools, bridges, and tube-wells, which are essential for vitalizing local economy. At construction sites, BAJ provides on-the-job training to community members so that they can maintain and operate completed structures by themselves.

- Construction of bridges, jetties, roads, and schools with community participation
- Construction of tube-wells and rehabilitation of existing wells to secure water supplies
- Separation and collection of wastes with local community participation to improve living conditions
- Connecting urban and rural areas and promoting organic agriculture through collecting and composting solid wastes
- Provision of public health classes in economically disadvantaged areas

## I. ACTIVITIES IN MYANMAR

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### SUMMARY

In February 2009, Muslims who lived on the border of Bangladesh were displaced and drifted to Thailand, Indonesia, and other neighbouring countries, but were turned away. In March, the United Nations High Commissioner for Refugees (UNHCR) inspected the situation in Rakhine State, and decided to expand its aid activities in this region.

Additionally, Mr. Obama, who was inaugurated as the U.S. President in January, has received a lot of attention for his indication of reviewing U.S. policies towards Myanmar. In particular, sanctions against Myanmar would be reviewed step-by-step considering the actions taken by Myanmar.

As the year 2010 began, the timing of the general election has been the main concern for people. It is said that it will be held after autumn. For that reason, visa applications for foreigners and travelling permissions within the country have become more difficult to acquire, hence NGOs are facing difficulties in implementing the projects as planned. Furthermore, the number of residents, especially Muslims, fleeing to neighbouring countries from border areas are increasing at an alarming rate.

### ACTIVITY MAP

With UNHCR's decision to expand and reinforce aid activities in Rakhine State, we have been expanding our infrastructure projects to a wider area. We have also begun a new assistance project for this region, where the most vulnerable villages are situated along the riverside on the outskirts of Maungdaw.

In Central Dry Zone, where we have been implementing the Secure Water Supply Programme since 1999, BAJ has built 100 tube-wells and held a grand 100<sup>th</sup> Tube-well Construction Ceremony in February. Furthermore, for villagers to maintain and manage water supply facilities on their own, BAJ has reformed the Local Maintenance Team and provided on-the-job training (OJT) to improve their technical skills. In addition, we started the school construction project in this region to foresee hygiene education at schools.

The programme in southeastern Thai-Myanmar border has been implemented since 2004. By this year, we have constructed and repaired a total of 270 tube-wells. We also started to promote hygiene awareness and to provide simple learning sessions on management of tube-wells.

Since May 2008, BAJ has reconstructed and repaired approximately 60 school buildings damaged by the cyclone in the Delta region. Through these projects, we have established good relationships with children and teachers to implement our Disaster Risk Reduction (DRR) education.

## ACTIVITY REPORT (January 2009 to December 2009)

### 1. Northern Rakhine State Development Programme

As a result of news on refugees fleeing to other countries, UNHCR and Japan International Cooperation Agency (JICA) showed their strong interests in this region and are planning to expand their project areas. On the other hand, the Myanmar government is preparing for the general election, and has started to place strict restrictions on long stay of foreigners. Consequently, those persons needed to implement projects, especially from overseas, are facing difficulties in getting permission for long-term visa, which is affecting the progress of projects.

#### (1) Repair and Maintenance of Vehicles and Machines

【Funding: UNHCR】

There are many organizations with offices in Maungdaw which are implementing various activities, from U.N. organizations such as UNHCR, UNDP/UNOPS, WFP to international NGOs such as ACF (France) and AZG (the Netherlands)<sup>1</sup>. To support these organizations, BAJ carries out maintenance and repairs of their vehicles and machines, and provides service for filtration of fuels.

In 2009, BAJ continued to achieve a zero accident record for vehicles and machines serviced. The total number of maintenance and repairs was 741, and the total amount of filtered fuel was 118,292 gallons.

Local youths in this region hardly have any opportunities to acquire technical knowledge and training. To tackle this issue, BAJ provided technical training courses on maintenance and repairs for single cylinder engines and motor bicycles. In 2009, we held training courses at the BAJ workshop 4 times, and at 5 villages, and 133 people in total completed the courses.

#### (2) Infrastructure Construction Project

【Funding: The Japanese Government's Grassroots Grant Assistance (GGA), UNHCR】

It is important to create an environment in which returnees can live safely without any harm in order to promote repatriation of refugees to their places of origin and to prevent them from fleeing again from Myanmar. As this area is prone to floods and becomes isolated from the surrounding areas during the rainy season, BAJ has been constructing bridges, jetties and footpath bridges to assist revitalization of the local economy.

The following shows the summary of infrastructure activities implemented in 2009.

No	Activity	Location	Start Date	End Date	Funding
1	Kup Pa Goung Footpath Bridge	Kup Pa Goung Northern Maugndaw	May 10 2008	Feb 28 2009	GGA
2	Auk Nan Yar village Integrated Development	Auk Nan Yar village Rathidaung	May 01 2009	Aug 31 2009	UNHCR
3	Repairs of Maungdaw Jetty	Maungdaw (UNHCR Jetty)	May 31 2009	Jun 30 2009	UNHCR
4	Construction of Shwe Zarr Bridge	Shwe Zarr Village Maungdaw	Jul 01 2009	Continuing	UNHCR

<sup>1</sup> The abbreviated names of the U.N. and international organizations are as follows: United Nations High Commissioner for Refugees (UNHCR), United Nations Development Programme (UNDP), United Nations World Food Programme (WFP), Action Contre la Faim – Action against Hunger (ACF), Artsen Zonder Grenzen – Doctors without Borders Dutch Office (AZG).

5	Construction of 6 Bridges in Southern Maungdaw	Southern Maungdaw	Jul 01 2009	Dec 31 2009 (excl. 2 bridges)	UNHCR
6	Community Access (10 wooden footpath bridges)	Buthidaung Maungdaw	Jul 01 2009	Dec 31 2009	UNHCR

### **(3) Community Social Development Project (CSDP)**

**【Funding: Sumitomo Mitsui Banking Corporation Volunteer Fund, WFP, UNHCR, BAJ Fund】**

Among Islamic residents, women in the lower levels of society have few opportunities to learn and work. Since 1998, BAJ has been providing sewing training courses for women and have trained local instructors. Presently, those instructors play a central role in teaching sewing and promoting literacy skills, hygiene and health awareness. These activities are carried out to increase income generation and improve the livelihoods of women.

In 2009, BAJ has cooperated with UNHCR, WFP, and international NGOs to implement the following activities:

- (a) Workshops on basic hygiene practice: Held for 500 children in 10 villages
- (b) Basic lifestyle training program based on “awareness”: Two sessions at 7 villages (50 people) teaching literacy skills and sewing, family health, and information sharing
- (c) Weaving skills training course: Two sessions for 40 people at the BAJ workshop
- (d) Workshop on awareness of toilet use: 20 sessions on how to use toilets set up in each home in Auk Nan Yar village with an aim to promote hygiene awareness
- (e) Sewing class: Provided sewing classes for beneficiaries of nutrition improvement program by ACF
- (f) Sun Rays Project: Provided care and commodities for the elderly and people with disabilities from 2 villages around Maungdaw, and trained volunteers in villages.

### **(4) Sittwe Regional Development Project**

**【Funding: the Japanese Government’s Grassroots Grant Assistance (GGA) 】**

Aung Zay Kone footpath bridge constructed in Rathidaung was completed in March and a completion ceremony was held. In this project, we constructed two footpath bridges, an approach road, and 2 culverts.

## **2. Secure Water Supply Programme in the Central Dry Zone**

The Secure Water Supply Programme in the Central Dry Zone began in 1999. In February 2009, BAJ held a grand “100<sup>th</sup> Tube Well Construction Ceremony,” inviting more than 300 concerned persons including the Japanese Ambassador to Myanmar, the President of Watabe Wedding Corporation (our donor), and Vice Secretary General of Department of Development Affairs (DDA, our counterpart).

### **(1) New Tube-well Construction Activities**

**【Funding: Ministry of Foreign Affairs Grant Assistance for Japanese NGO Projects (NAG), The Japanese Government’s Grassroots Grant Assistance (GGA), Watabe Wedding Corporation】**

In 2009, the construction of 6 deep tube-wells was planned; however, coordination with the villages took longer than expected. Furthermore, once we started drilling, we faced difficulties with bedrocks, leading us to complete only 3 new tube-wells.

The “Watabe” drilling machine has been used for over 3 years, and hence an overhaul is required to maintain its performance.

Below is the summary of new tube-well construction.

No	Township	Village	Duration	Funding
1	Chauk Township, Magway Division	Nyaungpinsan	Feb 25 – May 23 2009	NAG
2	Nyaung U, Mandalay Division	Shinmain	Jul 28 – Oct 15 2009	Watabe Wedding Corporation
3	Chauk Township, Magway Division	Tharyarkon	Nov 22 2009 – continuing	NAG

## **(2) Repairing Existing Deep Tube-wells**

【Funding: Ministry of Foreign Affairs Grant Assistance for Japanese NGO Projects (NAG), Watabe Wedding Corporation, BAJ Fund】

The number of requests to repair old tube-wells has been increasing every year. BAJ's Maintenance and Repair team carried out rehabilitation for 30 villages (approximately 28,000 beneficiaries) covered by particular projects and 43 villages that had requested repairs. For repair work, it is essential to record and analyze precise data for tube-wells. In order to follow this process, establishing systems in villages and improving the technical skills of the workshop that can produce necessary parts are challenges we still face.

## **(3) Assistance for Long-Term Maintenance of Tube-Wells**

【Funding: Ministry of Foreign Affairs Grant Assistance for Japanese NGO Projects (NAG), Watabe Wedding Corporation, TOTO Water Environment Fund】

In 2009, we continued to implement 8 training sessions for Village Water Management Committees and engine operators to acquire necessary skills for tube-well maintenance and management procedures (a total of 235 participants from 60 villages). We organized necessary manuals and held training for BAJ staff to facilitate these training sessions.

## **(4) Local Maintenance Team Training**

【Funding: Watabe Wedding Corporation, BAJ Fund, other funds】

BAJ has been carrying out technical training for engine operators from villages where we constructed and repaired tube-wells. We re-formed the Local Maintenance Team, comprised of members who were highly motivated, and have been assisting the team since then. In 2009, the team started off with remodeling a large-scale tripod necessary for tube-well repairs. The team was called in 52 times for orders to repair engines, install pumps, and make inspections for maintenance and repairs.

Aiming to improve the water supply condition of the whole region, we will continue to make progress for the team's technical skills and to further their independence.

## **(5) School Construction Project**

【Funding: Individual donation】

As part of the development programme implemented for this region other than Secure Water Supply programme, we began our school construction project this year. There are many requests from villages to construct schools. The first school construction project began at the end of November in Mongtine Village, and is due to be completed in March 2010. The second school construction is due to start in June 2010.



## **(6) Other Projects**

**【Funding: Villages, DDA】**

We receive many requests from villages and DDA (our counterpart) to construct tube-wells. BAJ makes a special list indicating which villages to be prioritized and responds to such requests accordingly. Other requests range from rehabilitation of tube-wells, installation of riser pipes which are used for carrying pumped water, geophysical surveys, water quality testing, electric logging, developing work, and construction of pipelines.

The area in need has been expanding every year and in 2009, BAJ responded to more than 150 requests.

## **3. Southeastern Border Programme**

**【Funding: UNHCR】**

Upon request from UNHCR, BAJ set up three offices and began Secure Water Supply Programme in the Thai-Myanmar border area in 2004. In 2009, we have completed 32 water supply facilities, and in South Taninthari Division 150 shelters were built in the villages where internally displaced persons (IDPs) live due to conflicts in the country.

In Secure Water Supply Programme, we made creative efforts to provide good quality water, for example, installing a pipeline water supply system.

### **(1) Construction of Water Supply Facilities and Geophysical Survey**

#### **(a) Construction of Water Supply Facilities**

<b>Water Supply Facility Type</b>	<b>Northern Karen State</b>	<b>Southern Karen State</b>	<b>Mon State</b>	<b>Taninthari Division</b>	<b>Total</b>
Tube-Well	0	4	7	6	17
Open Dug Well	0	3	5	3	11
Pipeline Water Supply System	3	0	0	1	4
Total	10		12	10	32

#### **(b) Geophysical Survey (GP Survey)**

In order to locate aquifers (layers where water is available), we have conducted 41 GP surveys in 2009.

#### **(c) Rehabilitation of Tube-Wells**

Among the past tube-well construction sites, we replaced pumps and tube-well parts and washed tube-wells (developing work) at 15 sites.

#### **(d) Introduction of Drilling Machine**

To carry out drilling process more efficiently, we had been undergoing necessary procedures to import a drilling machine (made in Thailand) since 2008. The import license was finally obtained and the machine was imported to the country. In 2010, test drilling was conducted at a hospital compound in Mawlamyine.

### **(2) Maintenance and Management of Tube-wells and Hygiene Learning Sessions**

In 29 villages where tube-wells were constructed by BAJ, we held learning sessions for villagers in Karen and Mon States. In these learning sessions, BAJ provided maintenance manuals for the long-term maintenance

and management of water facilities, posters and pamphlets on hygiene awareness, soaps, and nail clips.

### **(3) Construction of Shelters for Villages with Internally Displaced Persons (IDPs)**

In Southern Taninthari Division, due to conflicts in the country many refugees have fled to Thailand, but there still remain many internally displaced minority groups fleeing within the country. With the funding from UNHCR, we have constructed 150 simple shelters for 14 villages where many IDPs live.

### **(4) Providing Learning Sessions on Water Quality**

Arsenic has been detected in tube-well water at some BAJ project sites, and we have been organizing meetings with villagers to discuss matters such as construction and maintenance of an arsenic removal facilities. With such concerns about water quality, we sent Asako Takahashi (BAJ Tokyo staff specialized in hydrogeology) to conduct seminars for BAJ staff from the Southeastern Border and Delta region to discuss the mechanism of production of arsenic, related health problems, examples in Bangladesh, and methods of removing arsenic.

## **4. Cyclone-affected Area Rehabilitation Assistance Programme**

In South Delta Region where Cyclone “Nargis” struck on May 2 and 3 2008, BAJ started with emergency relief aid and undertook mobile workshop and school reconstruction activities.

In 2009, we focused on implementing school reconstruction and rehabilitation projects. By the end of 2009, we had built approximately 60 schools where almost 12,000 children could attend their schools safely.

### **(1) School Reconstruction and Rehabilitation Project**

【Funding: Plan International, BAJ Cyclone Emergency Relief Donation, Ministry of Foreign Affairs Grant Assistance for Japanese NGO Projects (NAG)】

BAJ implemented school reconstruction and rehabilitation project in Mawlamyine Gyun, Ayeyarwaddy Division in the Delta Region. With the funding from Plan International, we have been implementing the project in 3 phases: end of May 2008 to November 2008 as Phase 1 (28 schools), December 2008 to July 2009 as Phase 2 (17 schools), and August 2009 to May 2010 as Phase 3 (9 schools). With Grant Assistance for Japanese NGO Projects (NAG), we have reconstructed 3 schools, and with BAJ Cyclone Emergency Relief Donation, we have rehabilitated and reconstructed 3 schools.

### **(2) Disaster Risk Reduction (DRR) Project**

【Funding: Plan International】

Discussing with teachers from schools which BAJ had repaired and reconstructed, they said, “After experiencing the devastating effects of the cyclone, we would like to think more about our own villages, learn land formations and village history, as well as the mechanism of cyclones to prepare for the next disaster.” We chose 20 schools that we reconstructed to provide Disaster Risk Reduction (DRR) education program. The program was comprised of 2-day lessons held twice at each village.

In the DRR education program, with teachers as facilitators, children and community members walked around the village to learn its history. They also learned the mechanism of cyclones using Japanese teaching materials. The aims of this program are as follows:

- To recognize the need for disaster risk reduction
- To think about what can be done
- To share what has been learned with family and community
- To think about cooperation and leadership in community

## II. ACTIVITIES IN VIETNAM

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### SUMMARY

Because of rapid economic development in Vietnam, the population is concentrated in urban areas as younger generations migrate out of rural areas. Rural economies have declined and agricultural populations decreased. In metropolitan areas, a widening gap between the rich and the poor has worsened and is causing the poor to remain in low-income areas.

BAJ continued its efforts in Vietnam to carry out life improvement projects and environment education programs in low-income areas.

### ACTIVITY MAP

In An Khanh Ward, Ho Chi Minh City, the government implemented re-development projects. The project led more than half of the residents to relocate to Thanh My Loi Ward after the summer of 2009, where the government prepared housing for An Khanh Ward residents. Once they moved to the new residence, the children from An Khanh Ward took the lead to continue their waste separation and collection activities. For children who were not from An Khanh Ward, BAJ taught drawing and martial arts to increase their interest in the waste separation and collection activities.

In Hue City, the children's environment group continued to work on its environment care activities. For instance, the group presented its activities at the Hue Traditional Craft Festival, hosted an eco-cooking contest, and held awareness campaigns by performing dragon dances on the day of the harvest moon. Additionally, with the children taking the lead, BAJ held environment workshops three times where the children from Ho Chi Minh City, Quy Nhon City, and Hue City gathered to make presentations on their experiences from the activities and shared information.

### ACTIVITY REPORT (January 2009 to December 2009)

#### 1. Ho Chi Minh City

##### (1) Supporting Children with Disabilities

【Funding: "Shine! Children of Asia" Fund】

BAJ awarded scholarships from the "Shine! Children of Asia" Fund to the visually impaired children of Thien An Warm House, located in the suburban area of Ho Chi Minh City, in May, August, and November of 2009. The scholarships were used for children's school fees and their activities. Some of the fund was also allocated for operational expenses of the massage room opened and managed by the students.

##### (2) An Khanh Ward Life Improvement Project

【Funding: Canon Inc., "Shine! Children of Asia" Fund】

###### (a) Micro Credit and Saving Activities

One of the participant groups, "For the Future," had continued its saving activities until December 2009. Due to government-led relocation to Thanh My Loi Ward, the group ended its saving activities by distributing the saved funds to members.

### (b) Waste Separation and Collection Activities

In An Khanh Ward, after more than half of the children moved to different areas, the few who stayed in the area continued waste separation and collection activities every Tuesday. Waste was collected from approximately 30 households. Additionally, beginning in the summer of 2009, the children of An Khanh Ward took the lead in continuing their waste separation and collection activities every Saturday in Thanh My Loi Ward. They visited 27 households to collect waste.

### (c) Supplementary Lessons and Scholarships

Due to relocation, the online study ended in May and supplementary lessons in An Khanh Ward finished in August 2009. The scholarships from "Shine! Children of Asia" Fund were awarded to 32 children.

## (3) Environmental Education Activities

【Funding: Canon Inc., "Shine! Children of Asia" Fund】

Children who stayed in the area after the relocation took effect continued their Environmental Care activities. In Thanh My Loi Ward, where the relocated children moved, some children started waste separation activities.

### (a) Waste Separation

The following table summarizes monthly revenues from waste separation activities.

Sales made from garbage separation activities during 2009 (VND\*)

Month	Jan	Feb	Mar	Apr
An Khanh Ward	60,500	46,000	36,500	16,000
Thanh My Loi Ward	-	-	-	-

Month	May	Jun**	July**	Aug**
An Khanh Ward	57,000	0	0	0
Thanh My Loi Ward	-	-	-	***

Month	Sep	Oct	Nov	Dec
An Khanh Ward	9,000	9,000	5,800	17,700
Thanh My Loi Ward	***	53,200	57,500	104,000

Total	An Khanh Ward	257,500
	Thanh My Loi Ward	214,700

\* Conversion rate: 1 Japanese Yen = 202.437 Vietnam Dong (as of December 31 2009).

\*\* Children did not make any sales due to relocation from An Khanh Ward.

\*\*\* BAJ began separation activities in Thanh My Loi Ward since August 2009. Children mainly asked for residents' cooperation with activities in August and September, and began selling valuable wastes in October.

### (b) Drawing Class

Children drew pictures of water issues and seasonal events that surround them.

### (c) Exchanging and Sending Information

Children from Hue and Quy Nhon environment activity groups exchanged information and their opinions on waste separation and environmental care via online chats.

## (4) Environmental Education Program at Middle School

【Funding: Mitsui & Co., Ltd. Environmental Fund】

Cooperating with the Department of Education and Training of District 10, Ho Chi Minh City, BAJ taught "Environmental Issues and Japanese Language" every Saturday to the students of Nguyen Van To Middle School.

During FY2009, students conducted research on water and waste at school and started environmental care activities from the school and the surrounding communities. In the urban areas of Vietnam, people's ties to their community have gradually weakened. Having the school as a pillar, BAJ hopes to raise the residents' interest in the area surrounding the school through these activities.

In September, BAJ invited the students and their parents to an eco-cooking contest at school. The participants made soap using recycled oil.

### **(5) Starting "Bajiko Class"**

**【Funding: Takeda-Fund】**

In order for children living in urban areas to spend after-school hours learning about and experience what is closely connected to their lives, BAJ started the Bajiko Class for children. We began preparing for its unveiling in September 2009. Staff members of BAJ Vietnam selected the location and interior decoration while designing its curriculum. In December, we finally launched its test opening after a promotion. The Bajiko Class is designed to be a place for cultural and experiential exchange between volunteers from Japan and students in Vietnam.

Below is the typical day class schedule and curriculum.

(Numbers in parenthesis show the number of children attending the class)

	<b>Tue</b>	<b>Wed</b>	<b>Thu</b>	<b>Fri</b>	<b>Sat</b>
Classes taught in Japanese	18:00-20:00 (Craft, 7)		18:00-20:00 (Science, 7)		
Classes taught in Vietnamese	17:00-18:30 (Science, 9)	18:30-20:00 (Science, 9)	17:00-18:30 (Craft, 13) 19:00-20:30 (Craft, 8)	18:30-20:00 (Craft, 9)	17:00-18:30 (Science, 17)

## **2. Hue City**

**【Funding: INAX Corporation, International Volunteer Fund, The Body Shop, Mitsui & Co., Ltd. Environmental Fund, "Shine! Children of Asia" Fund】**

BAJ has continued cooperating with the People's Committees of Phu Binh Ward, Huong Long Ward, and Hue City since 2002. The government-led relocation in An Khanh Ward (Ho Chi Minh) and Phu Binh Ward (Hue) reached its highest peak during 2009. This led BAJ to start environment care activities in the new area in which residents were relocated.

### **(1) Educational Assistance and Scholarships**

Elementary and middle school students in low income areas attended BAJ's supplementary classes and internet-based distance learning during 2009.

37 children of Phu Binh Ward were awarded scholarships from "Shine! Children of Asia" Fund. Of these children, 15 attended BAJ Summer Camp in Ho Chi Minh City during the summer vacation. The children from Phu Binh studied and carried out environmental care activities.

### **(2) Environmental Education Activities**

With the children of Phu Binh, Huong Long, and Thuy Bieu Ward, BAJ started to grow vegetables by involving local farmers. This program, beginning with food scrap composting activities, began with the goal of protecting the environment and learning about the local area. Additionally, the children exchanged information with children from other areas via the internet.

Main activities are as follows:

- Collecting recyclable garbage and composting food scraps – Improving the environment  
As an activity to improve the environment of 10<sup>th</sup> sub-ward (known as "Bakery Area"), children

conducted a water quality test of the river. Orientation sessions were held to collect residents' agreement on installing a simple septic tank. Once approved, children installed the tank in February so that sewage does not leak into the river.

- **Improving Huong Long city market's sanitation**  
Children's research on garbage collection in the market revealed that the area lacks waste bins. They distributed hand-made bins to each shop. Eco-friendly shopping bags were also made and distributed to the customers to cut the amount of waste produced everyday. When distributing the bags, children explained the purpose of using the bags to the customers.
- **Using composts to grow vegetables**  
At a farm in Huong Long Ward, children used composts to grow corn, mustard greens, and herbs. They also asked the farmers from the area to use compost and harvested organically-grown ancient rice<sup>2</sup>. Children helped with farming work.
- **Holding presentations and exhibitions at Traditional Crafts Festival in Hue City in June**  
Children made presentations and introduced their activities (i.e., environmental activities photos and paintings) and traditional farming tools at a traditional crafts festival in Hue City.
- **Improving the water quality of the pond and cleaning the area water passage**  
The pond in Xom Bau Area, Huong Long Ward, was channeled to Bach Yen River. Due to the excessive amount of waste dumped into the water passage, however, the passage had become nonfunctional, resulting in pollution in the pond. Children conducted research and discussed with the residents about this issue. As a result, BAJ provided cleaning tools and the residents cleaned up and maintained the water passage.
- **Organizing eco-cooking contest and making soaps from recycled oil**  
BAJ organized an eco-cooking contest in 5 areas of Phu Binh Ward (a total of 16 residents attended) and 3 areas of Huong Long Ward (a total of 16 residents attended). The attendants purchased ingredients from supermarkets and local markets. After cooking, BAJ scaled how much garbage was produced by contestants and explained ways to reduce the amount of wastes. In addition, in order to stop draining oil from directly into drainage we taught them how to make soaps from the oil.
- **Environmental education activity during Harvesting Moon**  
On October 3<sup>rd</sup>, 34 children from Phu Binh and Huong Long Ward performed the dragon dance in the community. As they walked around, they distributed flyers for environmental enlightenment – separating garbage and using eco-friendly “My Bag” for shopping.

### **(3) Other Activities**

BAJ installed a distribution gear for household electricity use for those who live on the river and along walls of Hue Palace in Phu Binh Ward. In these areas, 20 street lamps were installed while streets were maintained for safety reasons. In addition, BAJ set up the community information center that has documents related to health and environment as well as meeting rooms for residents to use.

Targeting farmers in Thuy Bieu Ward, BAJ convened a series of meetings at least once a month to promote the use of compost in farming from April to December. 11 households attended the meetings. Also, in order to promote the sales of shaddock, a locally grown fruit, BAJ assisted the farmers in distributing flyers and promoting it on the internet.

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<sup>2</sup> Ancient Rice: A type of rice that keeps its characteristics from ancient times.

### **3. Quy Nhon City**

**【Funding: Mitsui & Co., Ltd. Environmental Fund】**

Starting with the Participatory Living-Environment Care Project in 2005, BAJ has been implementing programs for environmental care in Quy Nhon City. During 2009, BAJ implemented environmental education activities (i.e., drawing classes with themes of environmental protection, waste separation activities, and information sharing of the children from different areas of Vietnam via the internet) in Nhon Binh Ward.

In July, we convened the residential talks to present what children had done for the communities, including drawings and waste separation.

### III. ACTIVITIES IN JAPAN

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#### SUMMARY

The founder and former Secretary General of BAJ, Masahiro Araishi, passed away on January 29<sup>th</sup>. BAJ held a “Valedictory Gathering (Owakare no Kai)” on February 29<sup>th</sup>. A book titled “Building Bridges in Asia (Asia ni Kakeru Hashi)” (Commons, ¥1,700) was published in mid June as his posthumous work.

While moving forward to create a new organizational structure, we continued to hold meetings for making mid-term plans at each project site, and shared BAJ’s future directions.

#### ACTIVITY REPORT

##### 1. Authorized NPO Status and Fundraising

In March 2007, we acquired the authorized NPO status. From June 2009, we carried out necessary renewal work and submitted renewal documents to the National Tax Agency and Shibuya Tax Office. As a result, our status was approved and renewed for 5 years, from March 1 2010 to the end of February 2014. Based on this status, under the new policy for finding new donors we renewed our PR materials such as pamphlets and BAJ newsletters and made efforts in appealing our authorized organizational status with tax benefits.

In 2009, we fundraised donations from corporations and received grants from private foundations and institutions, as well as from government agencies using public funds. Our funding reached the same amount as 2008.

##### (1) Fundraising

The following is the list of funding sources by project area (not including individual donors):

<b>Myanmar</b>	Grant assistance for Japanese NGO Projects by Ministry of Foreign Affairs of Japan; JICA Technical Cooperation Project; United Nations High Commissioner for Refugees (UNHCR); World Food Programme (WFP); Watabe Wedding Corporation; Sumitomo Mitsui Banking Corporation Volunteer Fund; TOTO Water Environment Fund; Social Responsibility Course for Lawson Pass Point Program; Embassy of Japan in Myanmar; Plan International; NPO EFA Japan; Bridgers Co., Ltd; NPO Capnochokinbako Network
<b>Vietnam</b>	Grant Assistance for Japanese NGO by Ministry of Foreign Affairs of Japan; Postal Savings for International Voluntary Aid; INAX Corporation; Mitsui & Co., Ltd. Environment Fund; Canon Inc.; “Shine! Children of Asia” Fund; Takeda Fund
<b>BAJ</b>	Vilotus Co., Ltd.; NPO Care Center Yawaragi; NPO Myanmar Economic & Management Institute (MEMI); Dynax Corporation; PEACE IN TOUR Co., Ltd.; Kokusai Kogyo Co., Ltd.; ARS Corporation; Gifu Rotary Club; Josai International University; Japan Development Service Co., Ltd.; WAVE; Shizuoka Japanese Education Center; N.L.C. Co., Ltd.; Watabe Wedding Corporation; Sowa Consultants Inc.; Hoshu Kogyo Co.; NEC Facilitators Co., Ltd.; OHKI-GUMI Co., Ltd.; Asset Management Consulting Corporation; Bridgers Co., Ltd.; Kiyohara Fund; Takeda Fund; Earth Light; Kakoki Plant & Environment Engineering Co., Ltd.; the Hasu Club Fuji Xerox Co., Ltd.

##### (2) Expanding Fundraising Efforts and Donations

In 2009, due to large individual donations and Cyclone Emergency Donations (accounts brought forward), the total donation amount was over 48% of the total income, greatly exceeding our target amount. However, we need more efforts in increasing new supporters for “Shine! Children of Asia”, “BAJ All Round Supporter”, and “Member”, whose numbers are in decline.



Figures below are the total amount of donations made during 2009.

	BAJ Donations	All Round Supporter	Myanmar Donation	Vietnam Donation	Cyclone/Tornado	Total
Tokyo	30,975,326	843,284	27,128,616	9,568,910	73,544,191	142,060,327
Overseas	0	0	3,543,296	562,079	163,631	4,269,006
Total	30,975,326	843,284	30,671,912	10,130,989	73,707,822	146,329,333

BAJ has been able to sustain its activities with these donations and membership fees. The top goal of BAJ Tokyo's activities is to promote understanding and to gain support by widely publicizing our overseas activities. Besides memberships we also have supporter systems, through which you can make monthly donations by automatic bank transfer. Since July 2010, credit card donations have also been available on our website.

A) "Shine! Children of Asia" Fund

This is a fund for children of low-income areas in Vietnam. In 2009, BAJ awarded scholarships to a total of 86 children (17 children with visual disabilities, 32 children in An Khanh Ward in Ho Chi Minh City, and 37 children in Phu Binh Ward in Hue City). You can make monthly donations from 2,000 yen/month.

B) BAJ All Round Supporter

This is a supporter plan in which you can make donations for BAJ's activities without specifying a project. The donations collected through this plan are used for post-disaster emergency relief, projects with fund shortage, and administration. You can make monthly donation from 1,000 yen/month.

C) Others

There are other donations that you can make at any time. "BAJ Donation" is for supporting BAJ activities in general, the "Water Fund" and "Women's Livelihood Enhancement Fund" are for projects in Myanmar, and the "Children's Dreams Fund" and "Fund for Children with Disabilities" are for projects in Vietnam. BAJ also accepts emergency donations in times of disaster and hold campaigns for "Summer Donation" and "Winter Donation", lasting for 3 months each.

## 2. Public Relations

It is an important mission for BAJ, a non-profit organization, to help people understand our activities through volunteering and donations. PR activities to promote our activities are an essential part of stable management for an organization. BAJ will continue to place an emphasis on PR activities, which is necessary to maintain the transparency of projects.

### (1) Publicizing Information

#### (a) BAJ Newsletter

We published and sent "BAJ Newsletter" (A4, 8 pages, full color, in Japanese) to our supporters and donors 6 times in 2009, from Vol. 84 to 89. Beginning with Vol. 88 (September and October 2009), we altered our newsletter from black-and-white print to full color.

#### (b) Website, BAJ Mail Magazine, Blogs by Expatriates

Our website is an important PR tool for promoting our activities. We renewed our website on June 1<sup>st</sup>, 2009 to increase readability and user-friendliness.

BAJ Mail Magazine was published and sent to our 489 readers (as of December 31<sup>st</sup>, 2009) 19 times from No. 39 to 57, which included news on reporting sessions and events. Our blogs written by expatriates and Tokyo office staff are linked to our website, which have a reputation for being full of interesting stories about our

daily activities at project sites and offices.

## (2) Publicizing Our Activities

We introduced our activities through lectures and reporting sessions by BAJ staff. We proactively participated in external events of many types to promote our activities through displays of posters and selling handicrafts from Myanmar and Vietnam.

### (a) Reporting sessions, Lectures, and Cultural Exchange Events

Date	Sessions, Lectures, and Events	Main Staff	Place
Jan 8	Chiba "Working towards acquiring authorized NPO status"	Nemoto	Chiba Document Library
Feb 18	Lesson: Development education in Matsubara High School	Muneno	Matsubara High School, Suginami-ku
Feb 20	Nagoya Session: NGO Capacity Building Assistance Scheme	Muneno	Nagoya NPO Center
Feb 29	Valedictory gathering for Mr. Masahiro Araishi		Virgin City Hall, Suginami-ku
Mar 5	Reporting: BAJ Vietnam Activities	Katayama, Tue	BAJ Tokyo Office
Mar 7	Reporting: BAJ Myanmar (Secure Water Supply Project) "Training Local Maintenance Team"	Mori	Shibuya Labor/Welfare Hall
Apr 19	Cultural Exchange: "Myanmar Lunch Party"	Mori & others	Mingalaba
Apr 19	Reporting: BAJ Myanmar Activities	Mrs. Hirata	Tochigi Kanuma Citizen Information Center
Apr 20	Exchange Event: Sano Girls High School	Manyo & others	Sano Girls High School
Apr 23	Reporting and training: BAJ Myanmar Staff	Manyo	BAJ Tokyo Office
May 15	Reporting: Myanmar Cyclone Relief Efforts	Aye Ko Win	JICA Global Plaza
Jul 14	Exchange Event: Interacting with Vietnamese children	Huy, Luyt	Ichigaya Elementary School, Shinjuku
Jul 21	Hamakko Trust "Learning through experience: Contemplating the importance of water"	Mori	TOTO Chigasaki Factory
Jul 24	"Learning through experience: Contemplating the importance of water"	Mori	Fujimi Elementary School, Nagano
Jul 27	Reporting and Exchange: BAJ Vietnam activities by children	Huy, Luyt	BAJ Tokyo Office
Aug 11- 16	Photo Exhibition: "Water is more precious than Gold" (BAJ Myanmar Secure Water Supply Project)		JICA Global Plaza
Aug 29	Cooking Exchange Event: "We love Vietnamese Cuisine"		Ikebukuro Consumer Living Center
Sept 28	Reporting: Vietnam Internship	Ms. Aoyama	BAJ Tokyo Office
Oct 9	Talk Session: Junkudo "Peace shelf: Talk Session" ("Building bridges in Asia" Publication event)	Nemoto	Junkudo Bookstore, Shinjuku
Nov 18,19	Lecture: JICA Region Basic Training	Takahashi	JICA Global Plaza
Nov 19	Session: NGO and MAFF - Opinion Exchange Session	Nemoto	MAFF*
Nov 26	Reporting: JICA Impact Inspection Program in Philippines	Mori	MOFA**
Dec 5	BAJ Exchange Event		Jingumae Citizen Hall
Dec 11	Reporting: JICA Technical Assistance Project	Kimura	JICA Global Plaza
Dec 14	Lecture: "Making International Cooperation as a career – working in NGO"	Mori	Tokyo Language University
Dec 14	Lecture: "Empowering children through community development – Working towards building mutual society"	Otsu	Toyo University
Dec 15	Lecture: "BAJ Myanmar Activities"	Tsukamura	Ehime University

\* MAFF: Ministry of Agriculture, Forestry and Fisheries, Japan

\*\*MOFA: Ministry of Foreign Affairs, Japan

### Participation in External Events

Date	External Events	Place
Feb 21	Exhibition: Vietnamese Children's Activities at Shinjuku Machino Sensei Mihonichi	Yotsuya Elementary School, Shinjuku
Apr 12	Utsunomiya, Tochigi "My Festa"	Gymnasium in Utsunomiya City
Jun 6	Asia/Africa Fabric Fair	Hotel Ibis, Roppongi

Jun 14	BFI “Dan Tyson Charity Concert”	Kawaipauze, Shibuya Omotesando
Jun 20	UNHCR Refugee Day	UN House, Aoyama
Jun 21	Dace Event “Earth Light”	Big Pink Pig, Shinjuku
Jun 21	ASEAN-Japan Farmers’ Partnership Plaza	Tokyo International Forum, Yurakucho
Jul 4	Kakoki Plant and Environment Engineering 10 <sup>th</sup> Anniversary	Tokyo Bay Hotel, Maihama
Jul 7	Presentation: Watabe Wedding Annual Employees’ Convention	Meguro Gajyoen, Meguro
Aug 20	Mitsubishi Corporation Charity Bazaar	Mitsubishi Corporation, Marunouchi HQ
Aug 27	Mitsubishi Corporation Charity Bazaar	Mitsubishi Corporation, Park Building
Oct 3, 4	Global Festa 2009	Hibiya Park, Tokyo
Nov 15	Kanuma World Festival	Kanuma Chamber of Commerce
Nov 29	Setagaya Early Morning Dance Group Event “Dance Now”	Tamagawa Middle School Hall, Setagaya
Dec 14	Mitsubishi Corporation Charity Bazaar	Mitsubishi Corporation, Marunouchi HQ
Dec 16	Mitsubishi Corporation Charity Bazaar	Mitsubishi Corporation, Park Building
Dec 19	Shibuya Peace Festival	Yoyogi Park, Shibuya
Dec 19	“Essay Writing Presentation Contest” Fuchu City Provision for Youth Committee	Fuchu City Career Learning Center

### (c) Publications, Newspapers, Magazines, Media Coverage

On June 17<sup>th</sup>, a book titled “Building Bridges in Asia (Asia ni Kakeru Hashi)”, Publisher: Commons, ¥1,700, was published as Masahiro Araishi’s posthumous work. The book is a valuable record of BAJ’s activities such as setting up activities in Myanmar.

Below is a summary of articles and news released through various media in 2009.

Date	Media	Summary
Jan	Tuoi Tre Newspaper (Vietnam)	BAJ Activities & News: Prize for the Hue City Honorary Citizen (Araishi)
Feb 2	Tuoi Tre Newspaper (Vietnam)	Obituary Notice of Araishi
Mar	“Tsunakann” Vol.14	Joint Project of BAJ Vietnam & INAX Corporation
Apr 11	The Shimotsuke Shimbun	Voice of Overseas Field Support, Debrief Session: NPO activities
Apr 21	The Shimotsuke Shimbun	Interacting Event: Button Sewing and Cooking, Myanmar Women Visit, Sano Joshi High School
Apr 23	The Shimotsuke Shimbun	Introduction of Situations in Myanmar, BAJ Debrief Session
April	ODA White Paper (Ministry of Foreign Affairs)	Column: Tube Wells Bringing Happiness
Apr 30	NHK TV BS1	One-year on from Asia Cross Road Cyclone (Column by Doudenn Editorialist)
May 3	NHK TV Daiichi	Overseas Network: One-year on from Cyclone
June	“Volunteer” Vol. June	Emergency Donation for Myanmar Cyclone
Jun 1	Tuoi Tre Newspaper (Vietnam)	Workshop by BAJ Bajiko on Children’s Day
Jun 28	The Asahi Shimbun (Morning Edition)	Book Review: “Building Bridges in Asia” written by Masahiro Araishi
Jun 29	Shimane Nichi-Nichi Newspaper (Morning Edition)	Book Review: “Building Bridges in Asia” written by Masahiro Araishi
Jul 23	Kanagawa Shimbun (Morning Edition)	Study Program: Let’s learn World Issues through Carrying Water on Yokes (Chigasaki Children Learning Group)
Jul 26	The Nagano Nippo Newspaper	Study Program: Realizing the Importance of Water, Life in Myanmar (Fujimi Primary School)
Jul 29	The San-in Chuo Shimbun	Study Program: Vietnamese Secondary School Students Study Agriculture (Iwami Wide)
Aug	International Cooperation Newspaper News Vol. 179	Successful Japanese NGO in the world/ Ministry of Foreign Affairs, Grant Assistance for Japanese NGO Projects
Aug	TOTO CORPORATE REPORT	Service to Society, Thinking about Water and Environment

Aug	"Governance"	Front list: "Building Bridges in Asia" written by Masahiro Araishi
Nov 6	Radio J-WAVE	Activities of "Tokyo United", interviewee Nemoto

#### (d) Volunteers, Interns, and Students

We believe that letting more people know about NGO activities is an important role NGOs can play for development education, so we offer internships and volunteer work. We periodically held sessions to explain BAJ activities to individuals interested in BAJ.

Different volunteers come to the Tokyo Office everyday to help with various tasks. We also have interns in Tokyo and overseas, where they are trained for set periods and goals. Moreover, we have visits by middle school to university students interested in our activities. We tried to make lessons more meaningful by asking them to fill out a questionnaire before visiting and providing lessons with opportunities to have the experience of carrying water on a yoke. In 2009, 5 schools (18 students) visited our Tokyo Office and learned about BAJ activities.

### 3. Staff Training

BAJ believes that human resource development is a crucial component for Japanese international cooperation. BAJ staff members actively participated in a variety of seminars and training courses to improve their skills and share information with other organizations.

Below is a summary of seminars and courses attended in 2009.

Date	Seminar /OJT /Study Group	Participant	Place
Jan 7	Seminar: Partners Rapid Response to Disasters	Muneno	ADRA
Jan 26-27	Seminar: Disaster Risk Reduction in Kobe	Tsukamura	Kobe City
Feb 10	JALUX Inc. CSR Debrief Session	Tsukamura	JALUX Inc.
Mar 10	Seminar: Partners Rapid Response to Disasters	Muneno	ADRA
Mar 13	Debrief Session: JICA-NGO Human Resource Development Training	Hirai	JICA
May 19-22	FASID "PCM Training"	Ikeda	National Institute for Land and Infrastructure Management
May 27	JICA·UNHCR "Safety Management Seminar for Field Worker"	Ikeda	National Institute for Land and Infrastructure Management
May 30	AAR Debrief Session: Cyclone affected activities	Osu	Tokyo Women's plaza
Jun 16-18	JICA·NGO "Human Resource Development Training"	Otsu, Takahashi	JICA
Jun 19	JICA "Follow-up Training for the Next Generation Leaders"	Osu	JICA Global Plaza
Jun 24	NGO-JICA Consultation Meeting	Osu	JICA
Jun 26	JANIC General Meeting	Osu	Waseda Hoshien
Jun 29-30	JICA·NGO "Human Resource Development Training"	Takahashi	JICA
July 14	JICA·NGO "Human Resource Development Training"	Osu	JICA
Jul 17	Seminar: "Accounting Criteria for Authorized NPO" (C's)	Osu	Tokyo Women's Plaza
Jul 21-22	Seminar: Partners in Rapid Response to Disasters	Takahashi	JICA
Jul 28-30	FASID "PCM Training: Monitoring and Evaluation"	Ikeda	FASID
Jul 31	JICA·NGO "Human Resource Development Training"	Hirai	JICA
Sep 12	Seminar: CRM	Takahashi	The Nippon Foundation
Sep 15	JICA·NGO "Human Resource Development Training"	Hirai	JICA
Sep 17	Study Session: Civic Force	Hirai	
Sep 24	Seminar: "NPO Corporation Taxes after Change of Political Party"(C's)	Osu	Tokyo Women's Plaza
Sep 26	Toyo University "JICWELS's International Cooperation in the field of Water"	Kimura, Takahashi	Toyo University
Sep 30	Study: BOP Business agenda meeting	Takahashi	
Oct 9	Seminar: by Myanmar Ambassador to Japan	Otsu	The Sasakawa Peace Foundation
Oct 14	Seminar: Applied Geology, Exhibition	Takahashi	
Oct 22	JICA·NGO "Human Resource Development Training", Corporation Competition	Hirai, Takahashi	JICA
	OECD DAC Peer Review	Otsu	Environmental Partnership Office
Oct 23	Strategic Meeting of NGO and Government on Solidarity Policies	Otsu	Minatoku Civic Center

	Exchanging Opinions with the UNHCR Headquarters of the Manager of Fundraising Department	Otsu	UNHCR Office
Oct 26	Monthly Debrief Session (C's)	Osu	Tokyo Women's Plaza
Nov 12	Visit to NLC Co., Ltd (Mito Factory)	Kimura, Hirai	NLC Mito Factory
Nov 20	Exchange of Opinions with the UNHCR High Commissioner	Otsu	Hotel New Otani
Nov 27	Monthly Debrief Session "NGO's tax system in the future" (C's)	Osu	National Institution for Youth Education
Nov 30	JANIC Seminar "BOP Business and CSR"	Hirai	National Institution for Youth Education
Dec 3	Exchanging Opinions for the launch of Fundraising Net (C's)	Hirai	

#### 4. Supporting Overseas Program

In order to implement projects, it is necessary to provide technical experts and equipment to project sites on time and to raise the needed funds. Preparation of proposals and liaising with corporations and organizations is also essential. Furthermore, monitoring activities during project implementation and submitting completion reports are done by ensuring good communication between Tokyo office and overseas sites.

##### (1) Local Staff Training Programmes/Technical Experts

BAJ sent technical experts to train local staff, some of whom are also invited to Japan for training for issues judged to be necessary for local activities.

Below is a list of technical experts sent and local staff training.

Date	Name	Position	Program content
Jan 15-29	Kenichi Minoda	Technical Adviser	Southeastern Border (Myanmar): Technical Training
Jan 24-Feb 19	Noriko Hara	Ex-JICA Research Expert	Myanmar: Research on Building Domestic Accounting System
Feb 12-18	Yasufumi Tsukamura	Country Representative, BAJ Myanmar	Myanmar: General Overview 2 on JICA Technical Project (3 <sup>rd</sup> year)
Mar 16-21	Takayuki Nakamura	Professor of Ehime University	Delta Region (Myanmar): School Reconstruction
Apr 9-24 (Invitation)	Hla Hla Tin Yin Yin Myo Hlaing Phyu Min	Maungdaw Staff Yangon Staff Kaukpadaung Staff	Musashino Waterworks Department, Plan Japan, NEPALI BAZARO, Kanuma City, Palette, Watabe Wedding Corporation, etc.
May 3-Jun 17	Nobuo Kimura	BAJ Technical Manager	Myanmar: Geophysical Surveying for JICA Technical Project (4 <sup>th</sup> year)
May 12-22 (Invitation)	Aye Ko Win	Mawlamyine Gyun Senior Staff	Pal System, Plan Japan, Nishi Honganji, Watabe Wedding Corporation,
Jul 13-31 (Invitation)	Huy Luyt Ly Ba Khuong	Phu Binh, Hue City Phu Binh, Hue City Phu Bing Staff	Ichigaya Primary School, Tokorozawameiho Primary School, Sanshuasukecho (Toyota City), Onancho (Shimane Prefecture), Masuda City Junior Club, Farmers (Hanno, Saitama)
Jul 31-Sep 6	Nobuo Kimura	BAJ Technical Manager	Myanmar: Staff Training on Water Supply, etc
Aug 3-8	Asako Takahashi	BAJ Staff	Bangladesh: Arsenic Network
Sep 11-17	Toshiyuki Manai	Technical Adviser (Tokyo Metropolis)	Myanmar: School Reconstruction in Delta Region
Oct 1-31	Nobuo Kimura	BAJ Technical Manager	Myanmar: Physics Investigation on Technical Project (4 <sup>th</sup> year)
Oct 16-30	Yasufumi Tsukamura	Representative of BAJ Myanmar	Myanmar: General Overview 2 on Technical Project (4 <sup>th</sup> year)
Oct 20-Feb 15	Mariko Harada	Adviser of Public Relations	Tokyo Office: Strengthening Public Relations
Nov 24-Dec 8	Akiko Mori	BAJ Program Manager	Philippines: Ministry of Foreign Affairs, Impact Validation Program
Dec 14-Jan 10	Nobuo Kimura	BAJ Technical Manager	Myanmar: Staff Training on Water Supply, etc

##### (2) Procurement

In 2009, due to stricter regulations of application procedures, procurement procedures for necessary parts began to take more time. Furthermore, anticipating the election in Autumn 2010, long-stay visas are not being approved even after waiting for a long periods of time. The Tokyo Head Office is following up on these situations with our full efforts.

##### (3) Site Visits in Myanmar and Vietnam

Upon request, we organize visits to field sites by individuals and related organizations that support BAJ activities.

Below is the list of site visits in 2009.

Date	Name	Position	Place visited
Feb 20-24	Takao Watabe Ikuyo Takai	Watabe Wedding Corporation	Myanmar: Ceremony for 100 <sup>th</sup> New Tube Well
Mar 16-21	Motohiko Kougo, Katsuhiko Ono	Actman, Yokohama National University Group	Myanmar: Delta Region, Cyclone Afflicted Area
May 31-Jun6	Yoshio Oshima	EFA Japan	Myanmar: Delta Region, Cyclone Afflicted Area
Jun 13-20	Masaaki Yoshikawa, Others	INAX Corporation	Vietnam: Hue City, Qui Nhon City
Jun 25, 26	Fumio Kikuchi, Others	JICA (Southeast Asia Division II )	Myanmar: Northern Rakhine State
Aug 16-25	Naoko Takatsuka and her Family	BAJ Auditor	Myanmar: Central Dry Zone
Sep 18-25	Kishiko Koide	Donor	Myanmar: Central Dry Zone
Nov 8-17	Kosuke Mori	Donor	Myanmar: Central Dry Zone
Nov 19	Masana Isozaki, Others	Ministry of Foreign Affairs, Non-Governmental Organizations Cooperation Division	Myanmar: Delta Region, Cyclone Afflicted Area
Dec 20-23	Takanori Saegusa, 4 persons concerned	Borderless Relief Association of Japan	Myanmar: Delta Region

## 5. Technical Assistance Project

We conducted activities using geophysical technology related to drilling tube-wells, led by Nobuo Kimura, technical director and board member of BAJ.

### (1) JICA Technical Cooperation Project

The three-year JICA (Japan International Cooperation Agency) Technical Cooperation Project, operated as a joint venture with Kokusai Kogyo Co., Ltd. in Central Dry Zone, Myanmar, was started in November 2006 and ended in November 2009. This project had three goals:

- (a) Improving technology and skills by constructing facilities for water provision in villages
- (b) Improving technology and skills by repairing old tube-wells
- (c) Acquiring technology and skills necessary for the long-term operation and maintenance of facilities for water provision

The training sessions were held for 80 technicians from our counterpart, the Department of Developmental Affairs (DDA). Masahiro Araishi and Yasufumi Tsukamura from BAJ participated as Japanese experts, and Nobuo Kimura as a geophysical technology expert.

Achievements of the project are as follows:

- Constructing more than 20 tube-wells in the Central Dry Zone and providing safe water for more than 16,000 residents
- Repairing more than 40 old tube-wells and providing safe water for more than 50,000 residents
- Training more than 34 DDA staff members through construction and repairs of tube-wells mentioned above
- As for technology for operation and maintenance of tube-wells, we have produced the Operation and Maintenance Manual for Residents, and the Maintenance and Monitoring Manual for DDA Staff Members, through which more than 37 DDA staff members were trained

As for local residents, we held training sessions for leaders of the Village Water Committee and more than 120 engine operators in pilot townships on the operation and maintenance of facilities for water provision.

In October 2009, we held final training sessions in Nyaung-U and Naypyidaw and submitted the final report to JICA.

## V. FINANCIAL REPORT

Fiscal Year from January 1<sup>st</sup> to December 31<sup>st</sup>, 2009

### Income and Expenditure Account Statement for 2009

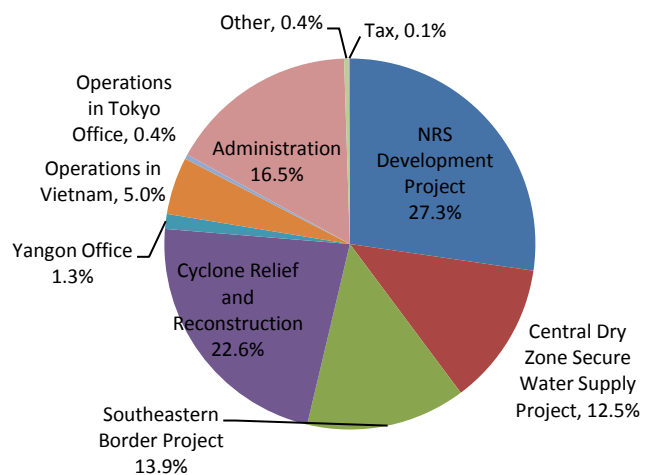
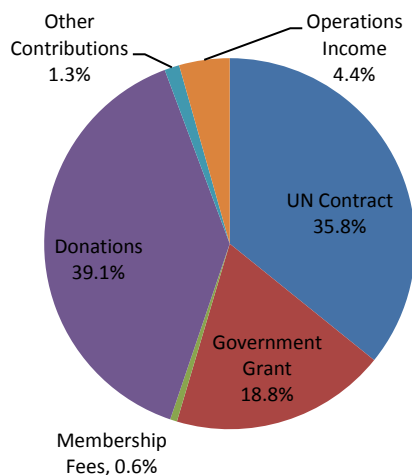
(From January 1<sup>st</sup>, 2009 to December 31<sup>st</sup>, 2009)

#### Income (Unit in Yen ¥)

1. Income from Activities		16,446,247	16,446,247
2. Grants*1	Funds from UN Organizations	134,158,539	
	Japanese Government Grants	70,215,143	204,373,682
3. Membership Fees and Donations	Membership Fees*2	2,320,380	
	Donations*3*4	146,329,333	148,649,713
4. Other Income*5		4,892,285	4,892,285
Total Income for 2009 (A)			374,361,927
Brought Forward from 2008			61,546,898
Total Income for 2009 (B)			435,908,825

#### Expenditure (Unit in Yen ¥)

1. Project/Operational Costs	Myanmar: Northern Rakhine State Development Programme	83,467,296	
	Myanmar: Central Dry Zone Secure Water Supply Programme	38,148,753	
	Myanmar: Southeastern Border Programme	42,347,119	
	Myanmar: Cyclone Relief and Reconstruction Programme	69,151,679	
	Myanmar: Yangon Office	4,077,897	
	Activities in Vietnam	15,287,350	
	Activities in Japan	1,127,881	253,607,975
2. Administrative Expenses (Tokyo) *6	Personnel and Legal Welfare Expenses	26,217,885	
	Other Costs	24,262,646	50,480,531
3. Other Expenditure *7			1,215,201
4. Corporate Tax, Residential Tax, and Business Tax			349,800
Total Expenditure for 2009 (C)			305,653,507
Balance for 2009 (A)-(C)			68,708,420
Balance Brought Forward to 2010 (B)-(C)			130,225,318





## Balance Sheet

At December 31<sup>st</sup>, 2009

Assets	(Unit in Yen¥)	Liabilities	(Unit in Yen¥)
<b>Current Assets</b>	<b>175,697,640</b>	<b>Current Liabilities</b>	<b>2,080,621</b>
Cash	632,451	Accrued Amount Payable	222,459
Cash and Deposits		Accrued Corporate Tax Payable etc.	497,500
Deposits	106,241,428	Accrued Consumption Tax Payable	438,200
Cash and Deposits in Myanmar:	62,291,145	Deposits Payable	922,362
Cash and Deposits in Vietnam	5,746,378	Temporary Receipt	100
<b>Inventory Assets</b>	<b>241,786</b>	<b>Total Liabilities</b>	<b>2,080,621</b>
Merchandise	241,786		
Other Current Assets		<b>Net Assets</b>	<b>(Unit in Yen¥)</b>
Advance	470,605	Reserve Fund for Activities	50,000,000
Accounts Due	0	Balances Brought Forward to Following Year	130,255,318
Advance Payment	0		
Temporary Payment	73,847	<b>Total Net Assets</b>	<b>180,255,318</b>
<b>Fixed Assets</b>	<b>6,638,299</b>	<b>Total Liabilities and Net Assets</b>	<b>182,335,939</b>
Machinery and Equipment	6,638,299		
<b>Tangible Fixed Assets</b>	<b>6,638,299</b>		
<b>Total Assets</b>	<b>182,335,939</b>		

### \*1. Breakdown of Grants (Unit in Yen¥)

United Nations High Commissioner for Refugees (UNHCR)◆Myanmar / Northern Rakhine State: Mechanical Workshop for Repair and Maintenance of Vehicles and Machines Programme/ infrastructure Programme  
83,840,689

UNHCR◆Myanmar / Southeastern Border Area: Rehabilitation and Construction of Water Supply Facilities  
44,397,354

World Food Programme (WFP)◆Myanmar / Northern Rakhine State: Vulnerable Group Development Programme  
5,920,496

Ministry of Foreign Affairs of Japan (MOFA), Grant Assistance for Japanese NGO Projects◆Myanmar / Central Dry Zone: Secure Water Supply for Sustainable Deep Well Project  
43,188,299

MOFA, Grant Assistance for Japanese NGO Project◆Myanmar / Ayeyarwaddy : School Reconstruction Programme for afflicted area by cyclone  
27,169,222

MOFA, Grant Assistance for Japanese NGO◆Vietnam /Resources Cycling by the Children Living in Cities and Villages. Money Refunded for Environmental Education (Hue City)  
-63,011

Postal Savings for International Voluntary Aid◆Vietnam / Hue City: Infrastructure Construction and Environmental Education to Improve Residential Environment and Enhance Awareness about Surrounding Areas. Money Refunded for Environmental Education (Hue

City)  
-79,367

Grants Total: 204,373,682

### \*2. Breakdown of Membership Fees (Unit in Yen¥)

Membership Fees	1,690,380
Individual Corporate	630,000

Membership Fees Total: 2,320,380

### \*3. Breakdown of Donations (Unit in Yen¥)

BAJ Donation	30,975,326
All Round Supporter	843,284
Myanmar Donation	104,379,734
Vietnam Donation	8,924,989
"Shine! Children of Asia" Fund (Vietnam)	1,206,000

Donations Total: 146,329,333

### \*4. Main Donor Organizations

Please refer to the list of main donor organizations on \*pp.18-19 (2. Fundraising and Tokyo Office Activities)

### \*5. Breakdown of Other Income

Merchandise Sales	803,385
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Interests Received	46,826
Others	4,042,074

Other Income Total: 4,892,285

### \*6. Breakdown of Administrative Expenses (Tokyo Head Office) (Unit in Yen¥)

Personnel and Legal Welfare Expenditure	26,217,885
Retirement Benefits & Reserve for Retirement Benefits	9,992,500
Travel Expenses	2,554,108
Communications and transportation costs	1,326,344
Research Study Expenditure	673,921
Office Supplies Costs	441,250
Public Relations Costs	2,950,511
Rental Expenditure	4,734,640
Other Costs	1,589,372

Administrative Expenses Total: 50,480,531

### \*7. Breakdown of Other Expenditure (Unit in Yen¥)

Original Cost of Merchandise Sold	-110,405
Net Losses on Foreign Exchange	1,325,606

Other Expenditure Total: 1,215,201



Authorized Nonprofit Organization

## Bridge Asia Japan

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