2019 Annual Report

From January 1, 2019 to December 31, 2019



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Major Achievements from 1998 to 2019

<u>Myanmar</u>

Technical Training Workshops

- Number of Graduates of the Technical Training Schools in STW and HPN
 - Automobile Maintenance Course: 447
 - Construction Course: 206
 - Electrical Course: 347
 - Welding Course: 302
 - o Others: 87
- Vehicle Maintenance and Repairs in MGD and STW
 - o 86 training sessions held
 - 899 participants
- Workshop on Water Well Management in CDZ and SE
 - Over 50 workshops
 - Over 2,000 participants
- Women's Development and Empowerment Projects in MGD
 - 109 Women's development and empowerment projects
 - Over 5,945 participants in sewing trainings, livelihood, maternal and child health projects
 - Over 2,000 workshop participants for promoting empowerment of women

Basic Infrastructure Construction

- 317 schools constructed and repaired in MGD, STW, HPN, and CDZ
- 17 community centers (warehouse and community halls) in MGD
- 113 basic infrastructures (roads, jetty, reservoirs, wastewater pipes etc.) in MGD, STW, and SE
- 323 bridges, footbridges, and culverts built in MGD and STW
- 536 new wells built in CDZ, SE, and MGD
- 465 broken wells repaired in CDZ
- 475 shelters and houses constructed in MGD and SE

Machinery Maintenance and Management in MGD and STW

- 5,731 automobiles and outboard engines repaired
- 832,054 gallons of fuel filtered

Educational Support in YGN, CDZ, AYWD, HPN and STW

- 242 schools conducted the Disaster Risk Reduction (DRR) education program
- Approximately 7,170 participated in the program
- Over 52,600 trees planted for school educational planting and windbreak planting
- 100 schools were donated with books and toys in bookcases; approximately 20,000 children benefited
- 2 "Mobile Toy Museum" events held; approximately 2,600 participants

Note: CDZ : Central Dry Zone

SE: Southeastern Myanmar MGD : Maungdaw STW : Sittwe HPN : Hpa-An YGN : Yangon AYWD : Ayeyarwady

<u>Vietnam</u>

Support for Children in HUE and HCM

- 1,257 children and students received support for learning, scholarships and welfare
- 205 children with disabilities received support

Environmental Improvement Project n HUE and HCM

- Over 3,440 people participated in waste separation activities
- 14,287,900VND worth of valuable materials sold
- Over 3,961 people (over 1,080 hours in total) participated in environmental activities

Farm Management Support in HUE and HCM

- 95 biogas digesters installed
- 60 farmers selling their products at direct sales shops
- Total sales at direct sales shops: 21,932,363,696VND
- Over 10,000 customers bought products in total in Shop 1 and 2

Life Improvement Projects in HUE and HCM

- 221 microcredit loans provided
- 112,458,000VND loaned in total

Note: HUE: Hue City; HCM: Ho Chi Minh City

Greetings from Etsuko Nemoto, Chairperson of Bridge Asia Japan

We hereby present you the annual report for 2019.

We celebrated the 25th anniversary of our activities last year and made a fresh start. NGOs are basically operating their businesses on a zero-base, and we often encounter emergency situations. Our target region is a place called 'soft-state' where uncertain circumstances frequently occur. For example, our estimated budget at the time of grant application may run out due to unpredictable events such as price hikes in equipment, natural disasters, and outbreaks of conflicts. However, NGOs are obligated to run on a budgetary basis and we have faced several financial difficulties in the past. Support from our supporters and staff members' understanding have greatly helped us survive through those situations. By looking back on these facts in 2019, we sincerely appreciate your support and understanding.

We are halfway through 2020. The world is being forced to change the existing systems as we struggle to deal with the new Corona-virus (COVID-19) pandemic. The future is still unclear in Japan where emergency declaration was lifted to return to our normal lives through trial and error. Many companies, especially small and middle-sized enterprises, are struggling with a downturn in business. The same thing can be said for NGOs. BAJ is pushing its activities forward by prioritizing the onsite projects and reducing the number of international staff (expats). We are utilizing several online communication tools such as Skype and email to closely coordinate our projects. I believe all the NGOs are endeavoring to survive this crisis.

Thank you very much for all your understanding, sympathies and support so far. We would sincerely appreciate your continuous attention and further support to our activities.

Etsuko Nemoto Chairperson Bridge Asia Japan, Non-Profit Organization

BAJ's Four Missions

- 1. Providing opportunities for skill acquisition and capacity building
- 2. Assisting in income improvement
- 3. Setting environmental foundations for local development
- 4. Preserving the environment and raising awareness

I. Activities in Myanmar

SUMMARY

Since the independence from the colonial British government, Myanmar has faced a number of domestic conflicts among 135 ethnic groups. Especially after the democratization, conflicts were frequent between the national army and armed groups who sought for independence. Amid this situation, around 230,000 Muslim refugees outflowed to Bangladesh from Northwest of Rakhine State in 1992. UNHCR had begun the repatriation of refugees and at the request of UNHCR in 1995, Bridge Asia Japan (BAJ) participated in the repatriation project as an IP (Implementing Partner) to provide technical training and infrastructure maintenance projects for the refugees and residents in Maungdaw.

After sporadic ethnic conflicts, there were large-scale attacks on police by Muslim armed groups in 2017. As a result, a mop-up operation by the national army forced more than 700,000 Muslims to flee to Bangladesh who became refugees. While attracting international attention, there was an effort to realize the early repatriation of refugees, however, the repatriation in reality is not progressing. Under this circumstance, raids by the antigovernment armed group of Rakhines called "Arakan Rohingya Salvation Army" triggered further escalation of conflicts with the national army. This brought a complex and serious deterioration of order and security in this region.

While the number of Internally Displaced Persons (IDPs) increased, at the end of 2018, BAJ concluded an additional contract for UNHCR's Quick Impact Project as an IP, based on the memorandum between UNHCR, UNDP, and the Myanmar government. Soon after, the Myanmar government restricted international NGOs to step into Northern and Central parts of Rakhine State, and we were not able to engage in support activities in the first half of 2019. The restriction was lifted in the second half of 2019 and we restarted our projects. However, we are progressing the projects carefully as the security has not improved in the region.

As for a new initiative in technical training, a project funded by the Japanese government's Grant Assistance titled "Japan-Myanmar Aung San Vocational Training Institute" was launched in Yangon city. Over 6 years, BAJ has offered a half-year training program at Hpa-An Technical Training School in Kayin State to the youths living along the country border who had not had opportunities to learn. The project ended at the end of December in the final year of the project. This project was highly regarded by our counterpart, Department of Education and Training (ETD), and it was smoothly handed over to them. In total, 862 students completed the training over the course of 6 years. The number of secondments of our specialists totaled 40, in which we were able to transfer skills and techniques to the local instructors in respective specialties, to revise training contents and update textbooks. Employment surveys showed that more than 80% of the graduates in each term had work opportunities.

I. Activities in Rakhine State

In an area of uncertain public security, BAJ implemented Quick Impact Projects coordinated by UNHCR for the repatriation and resettlement of refugees in April, which proceeded as planned despite the difficult circumstances. For the community development through school construction projects, BAJ was able to build 16 schools, provide Parents and Teachers Associations (PTA) Workshop Activity and School-based Disaster Risk Reduction (DRR) Training Activity from September. However, we are taking into consideration the security of the area to continue our projects by changing or cancelling initial plans.

(1) Maintenance of Vehicles and Machineries and Other Activities 【Funded by UNHCR】 Supporting Activities of Groups and Organizations in the Northern Region of Rakhine State

The maintenance and repairs of vehicles, outboard motors and generators which are the main means of transportation for organizations such as the United Nations, international NGOs, and Myanmar government authorities, is essential to ensure the smooth running of activities for such organizations operating in this region. In BAJ workshops, repair of such machineries and filtration services for poor-quality fuel are continually being carried out. Between the months of January and December, there was a total of 609 repair and maintenance cases and a total of 45,096 gallons (approximately 205,010.5ℓ) of fuel was filtered. Moreover, the construction of a non-food storage warehouse for the use by UNHCR to distribute relief supplies was completed during the months of January to March.

(2) Quick Impact Project 【Funded by UNHCR】 Environmental Improvement for Repatriation of Refugees

To improve the living environment of refugees returning from Bangladesh, several Quick Impact Projects were implemented in 13 villages in the northern region of Rakhine State. These include refurbishment of reservoirs, construction and restoration of schools, development of drainage facilities, and development of small-scale infrastructures such as creating road access to villages. During this time, BAJ incorporated the United Nations World Food Programme's (WFP) "cash-for-work" projects and invited villagers who had no employment opportunities to participate. Furthermore, 10 villagers and five BAJ staff were given technical guidance necessary for operating excavators used for the construction and maintenance of wells to strengthen the water supply capacity in this region.

(3) Educational Support Activities [Funded by The Nippon Foundation] Providing a Safe Learning Environment

The school construction project which started in September 2013 gave BAJ the opportunity to build 100 schools in five years. The second period being a subsequent five-year project, began in September 2017 in which BAJ aims to build another 80 schools to provide PTA Workshop Activity, and to implement School-based DRR Training Activity as well as Educational Tree Garden Activity and Environmental Education as part of educational environmental improvement. At construction sites, forepersons, master plasterers and master carpenters would carry out school construction while giving on-the-job (OJT) technical training to 10 youths selected from villages. Once the OJT participants have a certain level of attendance and skills, a certificate of completion is issued which leads to new employment opportunities. An expert civil engineer was dispatched from Japan once every quarter for a one-month period to provide technical guidance, monitor, manage construction and implement safety measures at construction sites.

(i) School Construction Project

In the second year of the second period (September 2018 - August 2019), BAJ completed the construction of 15 out of 16 planned schools, excluding the cancellation of one school due to the insecurity of the area. A substitute school was constructed to replace the cancelled school and the construction period was extended to December 2019 for completion. A total of 4,410 children benefited directly from the schools constructed in the second year. In addition, there were 160 OJT participants, of which 114 were awarded with a certificate of completion. BAJ employed 11 semi-skilled graduates who had the desire to continue working at construction sites. 62% of the OJT graduates were either employed by construction companies or gained employment elsewhere.

The construction of 16 schools has begun in September 2019 as a third year of the school construction project and we are making every effort to ensure safety controls.

(ii) Parents and Teachers Associations (PTA) Workshop Activity

It was determined that schools were insufficiently maintained by PTAs based on the results of a participatory evaluation of the school construction project conducted at the end of the first period. As a result, BAJ started PTA workshop activity from the second period raising awareness on maintenance management and strengthening management skills necessary for preservation

of school buildings by PTAs, through teaching the roles of PTA, providing knowledge on hygiene such as hand washing and waste disposal procedures. In the second year, the workshops at four schools were cancelled due to the deterioration of public security, and they were conducted at schools once safety was confirmed.

(iii) School-Based Disaster Risk Reduction (DRR) Training Activity and Educational Tree Garden Activity

The construction of a robust school building also functions as an evacuation center in the event of a cyclone, however children and parents did not fully comprehend or recognize that the school building could be an evacuation site in the event of a disaster. Therefore, from the second year of the second period, we have been conducting a three-day DRR Training Activity targeting children and PTAs, which also includes planting trees for Educational Tree Garden Activity and Environmental Education as part of educational environment improvement. Since Rakhine State often suffers from floods and cyclones each year, we ensured that participants gained basic knowledge on how to protect oneself, how to use school buildings in case of a disaster, and how to create evacuation routes and hazard maps of the village. This training activity was conducted at 22 schools where public security was confirmed, and at four of these schools, we implemented Educational Tree Garden Activity. There was a total of 661 participants which included children, PTA members and teachers.

(4) Inclusive Development and Empowerment of Women Project 【Funded by UN Women】 Supporting the Independence of Vulnerable Women

In Rakhine State where various issues exist, women have very few places to work and suffer from poverty. BAJ conducted technical training in the areas of weaving and handicrafts from May 2018 to March 2019. The technical training for weaving was targeted towards 80 women who had some weaving experience and it went into details by teaching techniques on how to twist, wrap and warp. A full weaving set that included a hand loom, bobbin stand, warping table, weaving stand and a winder were donated to each participant. In addition, small-scale business training was conducted by incorporating games and role plays on marketing, cost and price setting, customer service and how to record sales.

2. Activities in Kayin State

The Kayin people are one of the many ethnic groups in Myanmar. It has continued its armed anti-government movement since Myanmar became a sovereign state, asking for its independence from Myanmar. However, a nominally civilian government which replaced the long-running military junta concluded a cease-fire agreement with ethnic groups in January 2012, and Myanmar has started to embark on developing close cooperation with international institutions and NGOs. BAJ established a technical training school in December 2013 for local youths who had few or no opportunities to learn.

The school has four courses: Construction, Electrical, Automobile Maintenance and Welding. 30 trainees in each course are provided with lectures and practical training for five and a half months with free tuition, food and boarding during the six-year project period. The first half of the project (3 years) was supported by the Grant Aid for Japanese NGOs by Ministry of Foreign Affairs of Japan, while the other half (3 years) progressed with grants from The Nippon Foundation until December 2019. Since 2020, our counterpart has taken over this project after the financial and human resources were prepared.

(1) Hpa-An Technical Training School Project

[Funded by The Nippon Foundation and BAJ Fund]

In 2019, the final year of the project under BAJ management, discussions began on seamless takeover of the project from BAJ to our counterpart, Education and Training Department (ETD), the Ministry of Border Affairs, and we received would-be instructors who were seconded from ETD for training.

(i) Technical Training School

Achievements

179 trainees graduated from four courses (Construction, Electrical, Automobile Maintenance and Welding) in the sixth year, and the total number of students who have successfully finished the courses reached 862 over the past six years. Our monitoring survey on employment shows that 641 of 772 graduates (83%) have gained opportunities to work (excluding graduates who joined the second half of the sixth year). Various dignitaries from the Myanmar government, private companies and NGOs have visited the project venue and gave high evaluation of its facilities, education contents and achievements of employment.

Course	Theory and Practical Subjects Taught in Training Courses
Construction	Concrete Construction, Steel Fabrications, Civil Engineering, Brick Layering, Plumbing, and OJT
Electrical	Basic Mathematics, Internal Electrical Wiring, Solar Power Systems, Air-Conditioning Installations,
	Repairs and OJT
Automobile	Brake Systems, Engines Mechanism, Engine Overhaul, Suspension, Wiring Electric Equipment,
Maintenance	Basic Maintenance, Inspections and OJT
Welding	Arc Welding, Gas Welding and Cutting, Metal Fabrications (including drilling and grinding) and
	тю

(ii) Dispatch of Japanese Experts

To Function as the Hub of Human Resources Development

Japanese experts in each subject were dispatched and they trained trainees and local would-be instructors who instructs trainees. This arrangement became a distinctive feature of the project. In 2019, five specialists provided technical training totaling 20 months.

(iii) Saturday Special Lectures

To Broaden Perspectives as a Member of Society

Trainees were selected through a fair process where recruitment was advertised nationally such as through newspapers. Each applicant's family situation and eagerness for training were considered. This is because trainees ranging from 18 to 35 years old tend to have had few opportunities to learn due to various reasons and some are ethnic minorities. To broaden their perspectives outside technical skills as members of society, external teachers from a wide range of areas gave lectures and provided site visits on Saturdays and we also provided English classes.

	Date	Title
1	January 26 & 27	'Problems of People with Disabilities in Myanmar' lectured by INGO-H & I
2	February 16	'Encouraging to Read through Books' lectured by Ministry of Information officer
3	February 25	Open discussion on 'Adolescent Drug Abuse' held by the Ministry of Information
4	March 16	'Environmental Issues in Myanmar' lectured by Environmental Conservation
		Department officer, Kayin State government
5	March 30	'Youth Sexual Education and Gender' lectured by INGO-H & I
6	April 20	'Knowledge and Prevention of Drug Abuse' lectured by Hpa-An Drug Enforcement
		Division officer, Ministry of Home Affairs
7	April 27	Lecture and Workshop on 'Employment of people with disabilities' by INGO-AAR Japan
		officer
8	May 11	'Motorbike License System and Safety' lectured by Transport Department officer, Kayin
		State government
9	May 25	'Challenges of Support Activity for People with Disabilities' by Myanmar Red Cross
		Society
10	June 17	'Fundamentals of Labour issues and Job Application Card Registration' lectured by
		Ministry of Labor and Immigration officer, Kayin State government
11	August 10	'Youth Sexual Education and Gender' lectured by INGO-CPI officer
12	August 22	'Prevention of Dengue Fever and Flu' lectured by Ministry of Health officer, Kayin State
		government

13	September 7	'Environmental Issues in Myanmar' lectured by Environmental Conservation			
		Department officer, Kayin State			
14	September 28	'What is Security Guard?' lectured by ALSOK, a Japanese security firm			
15	October 19	'Football Skills Clinic' by Albirex Myanmar			
16	November 16	Food Security and Trade' lectured by Ministry of Commerce officer, Myanmar			
		government			
17	November 23	'Knowledge on Drugs' lectured by Hpa-An Drug Enforcement Division officer, Ministry of			
		Interior, Kayin State government			
18	December 7	'Tooth Brushing, Hand Washing, Disease Prevention' by Dr. Toshihide Matsumoto			
		(Dentist) and PWJ staff			

(iv) Employment Support and Survey

Providing a Safe Workplace

We strived to find workplaces where trainees can make the most of their skills and knowledge they learned at our school and supported students for job hunting. Recruitment information from Japanese companies were collected throughout the year and we encouraged trainees to visit companies and helped them with practicing job interviews. The graduates of our school have received high praise from companies, and the number of companies that have continuously hired our graduates has increased over the years. There were also a case in which graduates had started joint ventures in their hometown in Kayin State.

The table below illustrates the result of monitoring survey on employment for 722 graduates from the first term in 2019 (the final year).

	Number of	Number of	Number of	Employment	Major Places of
Course	New Students	Graduates	Employed	Rate	Employment
			Graduates		
Construction	210	186	151	81%	Japanese joint enterprise,
					construction sites, BAJ
					construction sites
Electrical	220	209	179	86%	Electrical work sites,
					electrical goods shops,
					Japanese firms
Automobile	237	221	191	86%	Automobile maintenance
Maintenance					companies, Japanese
					automobile firms

Welding	165	156	120	77%	Welding factories,
					construction firms,
					Japanese bridge
					construction firms
Total	832	772	641	83%	

(v) School Management

Towards the Hand Over of the Project to Counterpart

Dignitaries of Kayin State government, the Border and Security Minister of Kayin State and our counterpart, Education and Training Department (the Ministry of Border Affairs), joined entrance and graduation ceremonies for celebration. We held quarterly talks with ETD on the handover of the project, and accepted 26 instructors from across seven ETD vocational training schools to learn with our students under the same school rules. In addition, meetings on school management were held to discuss issues of upcoming handover. ETD has completed constructing a building where ETD staff would stay in the future. The handover preparation progressed smoothly and successfully.

(2) Activities at Yangon Office

The Key to Myanmar Projects

Yangon office coordinates 5 offices in Myanmar and provides administrative and management support such as relocation of staff, procurement and accounting. As the main contact of the Myanmar operations, the office helped with smooth operations of activities in cooperation with the Tokyo Headquarters, such as submission of reports to the central Myanmar government, arrangement of regular meetings and visa applications for staff and specialists from overseas. The office attended regular meetings with our counterpart, Progress of Border Areas and National Races Department (NATALA) and Education and Training Department (ETD) in Ministry of Border Affairs, and discussed the progress of operations and issues. In addition, the office holds training courses and project reviews to improve skills of our 150 local staff working in Myanmar.

(i) Book & Toy Project [Funded by Tokyo Toy Museum and BAJ]

In cooperation with Tokyo Toy Museum, BAJ started a project called "Book & Toy Library 100" in 2016, which involves donating books and toys in bookcases to elementary schools for children living in remote regions where books and toys are insufficient. In August, we donated bookcases to 100th recipient, which was our target (includes monastery schools). Over 20,000 children in total have benefited from this project. "Mobile Toy Museum", where children play

with donated toys, was held on 29th and 30th January, 29th and 30th June, and 20th and 21st December with 2,600 visitors in total.

Bookcases donated to schools contain picture books, reading books as well as go (game), hoopla, Kendama, Chinlone, etc. Training programs were offered to the children, teachers and PTA and they learnt the importance of reading, introduction of books, rules and how to play with toys. The purpose of this project was also discussed with teachers. In the future, we will continue to donate bookcases to schools to be built in Rakhine State.

(ii) Annual Meeting in Myanmar [Funded by BAJ]

From 13th to 15th March, 18 local senior staff in Myanmar attended the Annual Meeting. The agenda items were evaluation of activities in the previous year, planning for this fiscal year, sharing the revised project guideline, practical local safety management and basic communication skills to achieve our target.

(iii) Support for National Water Service Group (NWSG)

(Funded by British American Tobacco Myanmar Ltd. (BATM), BAJ Water Fund and others) BAJ has been supporting the fund, sales and operations of the well supply group, which was established by former local staff who were engaged in the water supply project in the Central Dry Zone.

With donations from 3 companies in Shunko Konwa-kai (namely, Hitachi Asia Ltd., Sompo Japan Nipponkoa Insurance Inc. and Hitachi Soe Electric & Machinery Co., Ltd.), wells in 6 villages in Mandalay Division were repaired in February and March. BAJ continues to support the project in 2020.

II. Activities in Vietnam

SUMMARY

After the Vietnam War ended in 1975, BAJ assisted in reconstructing orphanages by delivering supplies and goods in the 1980s. From this support, we gained an opportunity to place a liaison officer in Ho Chi Minh City and continue activities such as assisting children with disabilities to attend school and providing income-increasing activities through massage training programs at schools for the blind.

In 2001, two international staff members started working in the second district of An Khanh Ward, which is the poor area in Ho Chi Minh City, to collect and separate waste with local residents. While carrying out this activity, we learned about the situation of the poor area surrounding the urban city. Because there were many children who could not attend school, BAJ founded the "Shine! Children of Asia" Fund (commonly known as Ajiko) and negotiated with parents and schools to encourage school attendance. Afterwards, the redevelopment of An Khanh Ward brought about the demolition of slums with the relocation of residents, and currently a large-scale development is underway there.

Since 2011, BAJ has moved its activities to Hue City in Thua Thien Hue Province, which is located in the middle of Vietnam, and is working with the government and local residents to support poor farmers and students. In Hue, idyllic historical cityscapes are scattered about with temples and royal palaces that attracts tourists. However, there are slums along the Hue Royal Palace of the Nguyen Dynasty, which is the highlight of Hue's sightseeing. Additionally, there are some people who are living on the Huong River without clean water and electricity. BAJ is providing free study classes and scholarships for children in those areas and is promoting the cleaning of Huong River as well as waste separation activities.

At farms in Hue City, where urbanization is in progress, there are problems such as land pollution and odor caused by livestock runoff. Because of this, many farmers sell their land and abandon agriculture. To resolve these problems, BAJ installed biogas digesters (BD) to turn livestock manure into organic fertilizer and trained a group of farmers in organic cultivation of fruits and vegetables. In December 2014, we opened a direct sales store for selling organic vegetables and worked towards increasing the farmers' income and resolving environmental issues. In 2019, we provided environmental education lessons at three elementary schools and one junior high school in Hue City and granted a scholarship to a new disabled child through the "Shine! Children of Asia" Fund.

The assistance program project, "Project for Strengthening of Agriculture and Livestock Management for Small-Scale Farmers in Hue City, Vietnam" (JICA Grassroots Technical Cooperation Project), which continued for five years, finished at the end of April. After the project was complete, the BDs were handed over to farmers. BD utilization training was held by the Economic Bureau of Hue City, which is the counterpart of this project, along with local government agencies, and BD engineers and farmers. In addition, it was decided that the first direct sales store would be operated by the farmers group and the second store would be operated by BAJ as well as the Thuy Bleu Farm, which was established in 2017. We decided that we will no longer place an international staff member for our activities in Vietnam after the return of our Japanese coordinator in July. Instead, our activities will be managed by local staff. We also obtained approval from Thua Thien Hue Province to start our new project called "Education of Children and Ecotourism."

1. Supporting Children

One's Curiosity Leading to One's Exploration

(1) Environmental Education Project

[Funded by Canon, Kumon Kokusai Gakuen High School, and "Shine! Children of Asia" Fund]

BAJ staff provided special classes, called "Activities to Develop a Zest for Living" at three primary schools and a junior high school in Hue city as part of the school's existing curriculum. The contents include making a trash can, learning Vietnamese traditional culture of the New Year, experimenting with vegetables and fruits, creating a boomerang, visiting a farm in Thuy Bieu Ward, studying about plastic waste problems and environmental activities, exploring the world with a microscope, making new year's cards, etc. BAJ held 26 classes in total and 782 students participated.

(2) Educational Support Project

[Funded by "Shine! Children of Asia" Fund]

We provided scholarships for students in Thuy Xuan Primary School where environmental education is conducted. Based on the recommendations from teachers, we awarded 300,000VND to 20 students and 500,000VND to one disabled student in January. In September, we awarded 500,000VND to 35 students from two junior high schools.

Name of School	Grades of Scholarship Recipients	Number of Students	Amount per Student (VND)
Thuy Xuan Primary School	1st to 5th grade	20 students	300,000
Phong Tho Primary School	1st grade	1 student (disabled child)	500,000
Lam Mong Quang Junior High School	6th to 9th grade	20 students	500,000
Pham Quang Ai Junior High School	6th to 9th grade	15 students	500,000

(100,000VND≒470yen)

2. Supporting Farmers

Support Farmers to Have a Stable Life

(1) Support Poor Farmers [Funded by JICA Grassroots, Personal Funds]

(i) Installation of Biogas Digesters (BD)

BAJ finished handing over this project to the Economic Bureau of Hue City in April. After discussing the role of BAJ with the People's Committee and BD technicians, we concluded that BAJ would report to the Economic Bureau of Hue City to share technical inquiries and information from farmers and technicians. The utilization of the BD fund will be discussed with the farmers and the contact point amongst the farmers will be determined to discuss utilization plans on how the fund will be used.

(ii) Sales Expansion of Agricultural and Livestock Products

BAJ provided management support mainly at the first direct sales store which opened in 2014, selling products produced by a farmer group consisting of 10 households. Following the end of the JICA Project for the second direct sales store which opened in 2016, we discussed with the farmers group about the management structure of the direct sales stores and concluded that the farmers group will manage the first store from June and that BAJ will continue to manage the second store as well as the Thuy Bieu farm. Although the sales increased after an interior remodeling of the second direct sales store in August, we have been struggling with a rise in prices because of an epidemic of swine cholera that started in September. Currently, local staff are making every effort to prevent deficits.

Month	Sales : VND	Net Profit : VND	Profit Ratio: %
August	198,319,047	18,336,037	9.2
September 224,781,840		12,120,140	5.4
October	189,709,200	9,972,050	5.3
November	246,205,850	10,088,540	4.1
December	259,640,550	5,596,300	2.2

3. Ecotourism Project (Events to Visit Producers) [Funded by BAJ Funds] Thinking of the Environment Together

BAJ constructed a rest house at the Thuy Bieu farm in April so that people can visit and rest there. BAJ is in charge of managing this farm since July and is holding events to visit producers.

Date	Activities	Participants	Places
Aug. 11	Introduction of BAJ, farms, vegetables,	4 customers from the	A field trip to farms,
	farmers	direct sales stores	farmers' houses, and
			bio-gas digesters
Sep. 21	Introduction of BAJ, farms, vegetables,	10 customers from the	A visit to farms and
	farmers, food cultures	direct sales stores	farmers

4. Acceptance of Organizations and Individuals

Date	Visitors		Visiting Purpose
Feb.17-Mar 8	BAJ Staff: Segawa	•	Correspond to JICA's monitoring
		•	Transfer of duties
Feb.21, 22	JICA Vietnam Staff	•	Project evaluation and monitoring
Feb.27, 28	11 students / teachers from	•	Visit farms
	Nihon Nougyou Jissen Gakuen	•	Interact with students of Hue University (College
			of Foreign Languages)
Mar.4	16 students / teachers from	•	Visit farms
	Gakushuin Women's College		
Apr.7-11	BAJ Tokyo Headquarters' Staff:	•	Observe project progress
	Nemoto, Araishi	•	Visit the Economic Bureau, and others
Sep.16-21	Student Intern : Atsuji	•	Receive environmental education
		•	Visit producers and farms
Dec.2-6	Tokyo Volunteer : Oka	•	Visit direct sales stores
	BAJ Tokyo Headquarters' Staff:	•	Observe environmental study classes
	Araishi	•	Visit farms

III. Activities of Tokyo Head Office

SUMMARY

BAJ's operations are funded by donations and membership fees paid by our supporters. Activities of NGO are considered to be mainly operated in overseas and our donors and members also expect so, however, the Tokyo office is the back bone of these activities. The main duties are fundraising and public relations for the purpose of fundraising. We have delivered information on our activities using various communication tools such as briefing sessions by stationed Japanese staff, the BAJ Newsletter, the BAJ Annual Report, Website posts and email magazines.

We have also sought government subsidies and grants to obtain funding in accordance with our operational philosophy. Our activities in 2019 were supported and assisted by many enterprises, organizations, individuals and groups. We would like to express our sincere gratitude to all of them.

In BAJ's activities, major projects in Myanmar and Vietnam have reached milestones. In Myanmar, "Hpa-An Technical Training School Project" in Kayin state, which was operated over consecutive 6 years funded by the Japanese Ministry of Foreign Affairs' Grant Assistance for Japanese NGOs (first 3 years) and the Nippon Foundation (last 3 years), was finally completed at the end of December. This project was launched to achieve human resources development as the foundation of the country's development and provide technical training to young people who had few or no opportunities to learn. As a result of collaborations with many supporters, this project earned a high reputation because it accomplished to expand employment opportunities for young people and the project progressed smoothly. The remaining challenge of the operations from 2020 onward will be undertaken by the Nippon Foundation as its own project. With this agreement, we were able to inform local staff, initiate the takeover in advance, and complete the shift to a new organizational structure without any problems in the second half of 2019.

In Vietnam, "Management Support Project for Small Scale Farmers to Strengthen Agriculture and Livestock Industry" in Hue City funded by JICA Grassroots Technical Cooperation Program was finally completed in April, which operated over 5 years. The deliverables and reports were submitted, and the briefing sessions ere held. As urbanization progressed in Hue city, smallscale farmers tended to abandon their lands. As the environment became worse, BAJ built Biogas Digesters for small-scale farmers who bred around 6 to 10 pigs and cultivated organic vegetables. The installed Biogas Digesters could produce composting manure. In this way, the transition to circulatory organic farming was promoted. Eventually, we set up the direct sales stores for farmers to sell their organic produce, linking to the improvement of farmers' income. In addition, the local staff had acquired know-how by engaging in the project during this period. After the resignation of stationed Japanese staff, we organized a new operational structure in Vietnam. The local staff performed the main operations and the support group in Tokyo assisted them through regular online communications to create a structure to progress consensus-building.

In the Tokyo office, we applied for the renewal of legal entity registration as Authorized Non-Profit Organization. Relevant documents such as the list of donors and the certificate of bank balance were filed with the representing authority of Tokyo Prefectural office and the audit was conducted in March. At the time of the audit, 5 officers visited our Tokyo office. As a result, the renewal application was approved in July and the license has been extended until January 2024. Furthermore, we processed the accounts for the Grant Assistance for Japanese NGO projects funded by the Ministry of Foreign Affairs of Japan and the Board of Audit of Japan.

Dispatching experts to Myanmar was the most challenging in assisting the overseas projects. Recruiting experts with required skills and interviewing candidates were the first step. The next step was visa applications. However, the application procedure varied from time to time and it took a few months to half a year. Sending ten experts became a large part of our operations in 2019.

"Furu Kuru" (a project to collect used clothes) and "All-Round Supporter" donation program are aimed to fund the management and administrative expenses which Tokyo Office incurs. As a result of focusing on publicity of "Furu Kuru" project, the collection of used clothes has accelerated and it has led to donations in some cases. "BAJ Café" is also one of the Tokyo office's operations, where we introduce BAJ's activities to volunteers and then request them to do simple volunteer work. While the number of members has declined, the number of volunteers and interns has increased. We are considering to expand this opportunity in our future operations.

1. Main Projects and Funds

(1) Subsidies, Grants, Commissions, and Donations

BAJ has efficiently managed many projects with funding made up of subsidies, grants, commissions and donations. Below are the main projects and funding for 2018 – 2019.

	Project	Period	Institution/Organization	Amount
1	Rakhine State, Myanmar	Jan 2018 -	United Nations High	943,633,877 MMK
	Repair and maintenance of	Mar 2019	Commissioner for	35,602.11 USD
	machinery (including vehicles)		Refugees (Commission)	
	Peaceful co-existence activities			
2	Rakhine State, Myanmar	Jan 2019 -	United Nations High	1,613,615,547 MMK
	Quick Impact Project and Repair	Dec 2019	Commissioner for	38,866.68 USD
	and maintenance of machinery		Refugees (Commission)	
	(including vehicles)			
3	Rakhine State, Myanmar	Sep 2018 -	The Nippon Foundation	1,614,315,547 USD
	School construction and	Aug 2019	(Commission)	
	community development (2 nd term			
	of second year)			
4	Rakhine State, Myanmar	May 2018 -	UN WOMEN	242,009,480 MMK
	Comprehensive development and	Mar 2019	(Commission)	
	empowerment of women			
5	Rakhine State, Myanmar	Sep 2019 -	The Nippon Foundation	2,471,000.00 USD
	School construction and	Dec 2020	(Commission)	
	community development (2 nd term			
	of third year)			
6	Yangon, Myanmar and Tokyo	Oct 2018 -	The Japan Foundation	1,541,000 JPY
	Japan Toy Museum Project	Apr 2019	Asia Center Crowd	
			Funding	
7	Kayin State, Myanmar	Jan 2019 -	The Nippon Foundation	418,145.00 USD
	Technical training school	Dec 2019	(Commission)	
	administration (5 th year)		BAJ Funds	
8	Ayeyarwady, Myanmar	Jan 2019 -	Kao Heart Pocket Club	400,000 JPY
	Mangrove planting for wind	Sep 2019	Kao Corporation	
	protection at schools			
9	Hue City, Vietnam	Apr 2005 -	"Shine Children of Asia"	912,000 JPY
	Education support for children	Dec 2019	Fund	
	Regional development			
	Environmental education			
10	Hue City, Vietnam	May 2014 -	JICA Partnership Program	48,016,247 JPY
		Apr 2019		

	Reinforcement of agricultural and livestock business for small-scale			
	farmers			
11	Hue City, Vietnam	As needed	Canon Inc. and Canon	460,564 JPY
	Children's Dream Support Fund		Social Contribution	
			Kumon Kokusai High	
			School (voluntary group)	
12	Yangon, Myanmar	As needed	ANA WonderFLY (49	323,000 JPY
	Mobile Toy Museum by Japan Toy		cases)	
	Museum Project			

(2) Membership Fees and Donations

Below is a list of our supporting organizations for 2019.

	Organizations
D.4. common	UNHCR, UN Women, The Nippon Foundation, Kao Heart Pocket Club, Kao Corporation,
Myanmar	Yahoo Japan Corporation, Loyalty Marketing, Inc., ANA WonderFLY Crowd Funding
Vietnem	JICA Partnership Program, Canon Inc., Ohki Gumi, Kumon Kokusai High School (voluntary group)
Vietnam	"Shine! Children of Asia" Fund
	Japan Development Service, Nikko Bussan Co., Ltd., Ohki Gumi, Yutaka Nursery, Birotasu Co.,
	Dynax Corporation, Takahide Kogyo, Care Center YAWARAGI, Bridgers Co., Ltd.,
Conoral	Capital Industry Co., Ltd., Kokusai Kogyo Co.Ltd., Sowa Consultants Inc., LIXIL Corporation,
General	Bookoff Corporation Limited, Yahoo Japan Corporation, Gap Inc., gooddo, Inc.,
	JAPAN MYANMAR ASSOCIATION., TerraCycle Japan, LU Hachioji, Aphyu, Minato Jidosha Kogyo,
	Seikei University Volunteer Center, GREEN8 Co., Ltd., CORSO Urawa, Japan Global Academy

2. Tokyo Operations

NGO activities are funded mainly by subsidies and grants. However, as our scope of activities expand, management work to support projects increases as well. We allocate general donations and membership fees from our supporters to these projects, but the total amount is not enough. To obtain enough funding for these administrative expenses, the Tokyo office runs the following original programs.

(1) Furu Kuru (Used Clothes Recycling Project)

"Furu Kuru" is a joint project with Nikko Bussan Co., Ltd., launched in 2011 that recycles used clothes from donors across Japan. Clothes are sent by individuals to Nikko Bussan, where used clothes are priced per weight and the profit is donated to BAJ. The used clothes are then sent to

developing countries to be used again. We have continued working to make "Furu Kuru" widely known by posting leaflets to facilities such as Social Welfare Councils throughout Japan. As a result, there were increasing numbers of events held at shopping malls for collecting used clothes, in which customers who had donated clothes could get discount coupons for shopping malls. The outcome of the project from 2014 to 2019 is as follows:

	2014	2015*	2016	2017	2018	2019
Weight (kg)	67,178	50,971	43,604	74,554	90,443	79,289
Amount (JPY)	713,713	776,720	701,209	1,202,575	1,459,988	1,285,063

* From 2015, buying price has changed from 10 JPY/kg to 15 JPY/kg.

(2) Monthly Supporter System

"Shine! Children of Asia" Fund (Ajiko) is a donation fund where members donate a minimum of 2,000 yen per month to help children in Vietnam attend school and receive environmental education.

Through the "BAJ All-Round Supporter" program, supporters can donate a minimum of 1,000 yen per month. These funds are used for administrative expenses of the Tokyo office and for emergency aid.

(3) Donation of Used Items (HAPPY BOOK etc.)

Through "HAPPY BOOK" program and "Bookshelf Rescue Team" program, people can support BAJ by sending used books, video games, CDs, etc. to designated companies, and the profits of these items are donated to BAJ. Other NGOs are also taking part in these programs, so we would like to find new supporters.

3. Public Relations

As an NGO, it is important to publish information about our activities for international cooperation. BAJ publicizes its activities in every opportunity to gain wider public support.

(1) Publishing Information

"BAJ Newsletter", which is issued quarterly, and "Annual Report", which summarizes our activities in the year before, are important publications to connect our supporters and our field staff. We also have our website and "BAJ Email Magazine" for publicity. We recruit volunteers and announce our future events through "News & Events Email Magazine", which is issued bi-weekly.

(2) BAJ Café

At BAJ Café, volunteers who gathered through our email magazines help mailing out quarterly BAJ Newsletters while enjoying tea and sweets from Vietnam and Myanmar.

(3) Book & Toy Library project

In collaboration with the Tokyo Toy Museum, we have completed a project that had sent bookcases filled with toys and books to 100 local schools, completed in August 2019. It was followed by "Mobile Toy Museum", where children could play with quality toys and read books as they like at a venue in Yangon, and it was well received.

(4) Accepting Interns

We accept interns at BAJ. Interns can choose to work short-term or long-term, and their work is based on their preferences. They can even participate in projects in Vietnam. After their internship, we hold debriefing sessions. We had four university students doing internships for more than 80 days in total.

4. Support for Overseas Projects

We held a number of reporting sessions by our stationed staff members temporarily returning from overseas. We also received many inquiries on our projects in Myanmar. Generally, the workload of Tokyo office has been decreasing as more procurements are done locally, but the arrangements for dispatching experts have increased.

(1) Dispatching Experts

In 2019, the workload of experts required for projects in Myanmar increased. We sent a total of 10 experts (one declined) and for a total of around 500 days to Hpa-An Technical Training School. Sending experts to technical training schools became one of our features and we have received high evaluation.

	Period	Name of Expert	Area of Expertise
1	January 28 – February 17	Katsuki FUKUSHIMA	Construction skills, School construction
			project in Rakhine State
2	April 20 – May 11	Katsuki FUKUSHIMA	Construction technology, School
			construction project in Rakhine State
3	June 12 – December 13	Koreaki KAIZUKA	Electrical and internal wiring, Hpa-An
			Technical Training School
4	June 12 – September 16	Yoshiro SUZUKI	Welding skills, Hpa-An Technical Training
			School

5	June 30 – July 16	Katsuhiro ONO	Planting windbreak for schools in
			Ayeyarwaddy Delta
			Educational tree planting in Rakhine State
6	August 7 – September 3	Tsutomu IKEMATSU	Automobile maintenance, Hpa-An
			Technical Training School
7	August 17 – 31	Katsuki FUKUSHIMA	Construction skills, School construction
			project in Rakhine State
8	September 10 – December 12	Junzo KAMIMURA	Welding skills, Hpa-An Technical Training
			School
9	October 4 – 31	Katsuhiro ONO	Educational tree planting in Rakhine State
			Planting windbreak for schools in
			Ayeyarwaddy Delta
10	November 14 – December 13	Tsutomu IKEMATSU	Automobile maintenance, Hpa-An
			Technical Training School
11	November 16 – December 5	Katsuki FUKUSHIMA	Construction skills, School construction
			project in Rakhine State

(2) Mangrove Windbreak Tree-Planting Project in Ayeyarwaddy School [Funded by Kao Heart Pocket Club, Kao Corporation]

To prevent deterioration of school buildings and to enhance children's safety, we planted trees as windbreaks in four villages in Pyapon, Ayeyarwaddy Delta. BAJ and the NGO in the villages discussed selection of plants, planting methods and management rules after planting, and progressed the project. Together with children, we discussed environmental issues and planted around 10,000 trees of mangrove and other kinds of plants.

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subsidy Refund33,851,67333,851,67333,851,67333,851,67333,851,673 33,851,673 $re(C)$ 33,851,67333,851,673 333	NONRECURRING EXPENDIT	rure >		(Unit: JPY)	Fundraising"		
3,3,51,673 3,3,51,673 *3 Breakdown of Subsidies 1, United Nations High Commissioner for Refugees (UNHCR) 1. United Nations High Commissioner for Refugees (UNHCR) 1, United Nations High Commissioner for Refugees (UNHCR) 1. United Nations High Commissioner for Refugees (UNHCR) 1, United Nations High Commissioner for Refugees (UNHCR) 1. United Nations High Commissioner for Refugees (UNHCR) 1, United Nations High Commissioner of Vehicles and Machinerles in Rakhine State, Myanmar 1. 1, 0, 0, 0, 0, 0, 0, 0, 0, 0, 0, 0, 0, 0,	. Nonrecurring Expenditure	Subsidy Refund	33,851,673	33,851,673			
I. United Nations High Commissioner for Refugees (UNHCR) (6,990,000) Technical Workshop for Maintenance of Vehicles and Machineries in Rakhine State, Myanmar 11 108,220,715 108,220,715 2. UN Women 11 108,220,715 Dirukis Pevelopment and Empowerment of Women in Rakhine State, Myanmar 11 108,220,715 Dirukis Pevelopment and Empowerment of Women in Rakhine State, Myanmar 11 108,220,715 Dirukis Pevelopment and Empowerment of Momen in Rakhine State, Myanmar 11 108,220,715 Inclusive Development and Empowerment of Momen in Rakhine State, Myanmar 11 108,220,715 Inclusive Development and Empowerment of Women in Rakhine State, Myanmar 11 108,220,715 Inclusive Development and Empowerment of Momen in Rakhine State, Myanmar 11 108,220,715 Inclusive Development and Empowerment of Momen in Rakhine State, Myanmar 11 108,220,715 Inclusive Development and Empowerment of Momen in Rakhine State, Myanmar 11 108,120,116 Inclusive Development and Empowerment of Momen in Rakhine State, Myanmar 11	otal Nonrecurring Expenditure (C)			33,851,673	*3 Breakdown of Subsidies		(Unit: JPY)
(6,990,000) Technical Workshop for Maintenance of Vehicles and Machineries in Rakhine State, Myanmar 11 (40,841,682) 108,220,715 2. UN Women 108,220,715 108,220,715 108,220,715 108,220,713 108,220,715 108,220,715 108,220,713 108,220,715 108,220,715 108,220,713 108,220,715 108,220,715 108,220,713 108,220,715 108,220,715 108,220,713 108,220,715 108,726 108,220,713 108,220,715 108,726 108,220,713 108,726 108,726 108,220,713 108,726 108,726 108,220,714 108,726 108,726 108,220,715 108,726 108,726 109,716 108,726 108,726 101,102,102,102,102,102,102,102 108,726 101,102,102,102,102,102,102,102,102 108,726 101,102,102,102,102,102,102,102,102,102 108,726 101,102,102,102,102,102,102,102,102,102,					1. United Nations High Commissioner for Refugees (UNHCR)		
(40,841,682) 108,220,715 108,220,715 108,220,715 Inclusive Development and Empowerment of Women in Rakhine State, Myanmar 57,379,033 3. Japan International Cooperation Agency Support for Small-sized Farmers to Strengthen Management of Agriculture and Livestock Industry in Hue City, Vietnam Total Subsidies	changes in Operation Activities(A) -	- (B)		(600,066,9)	Technical Workshop for Maintenance of Vehicles and Machineri		112,075,563
108,220,715 2. UN Women 67,379,033 Inclusive Development and Empowerment of Women in Rakhine State, Myanmar 87,379,033 Inclusive Development and Empowerment of Momen in Rakhine State, Myanmar 3. Japan International Cooperation Agency Support for Small-sized Farmers to Strengthen Management of Agriculture and Livestock Industry In Hue City, Vietnam Total Subsidies	changes in Net Asserts(A)-(B)-(C)			(40,841,682)			
67,379,033 Inclusive Development and Empowerment of Women in Rakhine State, Myanmar 3. Japan International Cooperation Agency Support for Small-sized Farmers to Strengthen Management of Agriculture and Livestock Industry In Hue City, Vietnam Total Subsidies	Vet Asserts Brought Forward(D)			108,220,715	2. UN Women		
ational Cooperation Agency ill-sized Farmers to Strengthen Management of Agriculture and Livestock Industry nam	let Asserts Carried Forward(A)-(B)	t)-(C)+(D)		67,379,033	Inclusive Development and Empowerment of Women in Rakhine	e State, Myanmar	6,819,444
all-sized Farmers to Strengthen Management of Agriculture and Livestock Industry nam					3. Japan International Cooperation Agency		
nam					Support for Small-sized Farmers to Strengthen Management of <i>I</i>	Agriculture and Livestock Industry	2,286,788
					in Hue City, Vietnam		
					Total Subsidies	1	121,181,795

Financial Report (January 1, 2019 - December 31, 2019) INCOME AND EXPENDITURE

		2	MYANMAR OPERATIONS	S						
ITEM	Northern Rakhine State Regional Development Project	School Construction and Community Development in Rakhine State	Secure Water Supply Program in the Central Dry Zone	Myanmar UN- Women	Project in Hpa-an Karen State	VIETNAM OPERATIONS	DOMESTIC OPERATIONS	PROJECT TOTAL	MANAGEMENT	тотац
INCOME										
1 Membership Fees	0	0	0	0	0	0	0	0	1,110,000	1,110,000
2 Donations	76,207	172,993	6,052,142	1,736	536,689	1,452,850	894,595	9,187,212	3,240,244	12,427,456
3 Grants and Others										
Grants	0	220,327,466	0	0	76,280,622	94,402	2,195,138	298,897,628	0	298,897,628
Subsidies	112,075,563	0	0	6,819,444	0	2,286,788	0	121,181,795	0	121,181,795
4 Revenue from Project Operations	1,053,205	47,963	124,679	608	38,970	160,647	1,367,725	2,793,797	31,300	2,825,097
5 Foreign Exchange Profit	0	0	0	0	0	0	0	0	7,358,347	7,358,347
6 Other Revenue	0	0	0	0	0	6,107	0	6,107	111,784	117,891
Total Income	113,204,975	220,548,422	6,176,821	6,821,788	76,856,281	4,000,794	4,457,458	432,066,539	11,851,675	443,918,214
II EXPENDITURE										
1 Personnel Expenses										
Salaries and Allowances	19,659,337	47,904,743	319,172	531,863	32,012,559	1,981,073	0	102,408,747	5,624,481	108,033,228
Statutory Benefits	0	0	0	0	0	0	0	0		3,762,374
Retirement Benefits / Retirement Mutual Aid Allowance	0	0	0	0	0	0	0	0	270,000	270,000
Subtotal for Personnel Expenses	19,659,337	47,904,743	319,172	531,863	32,012,559	1,981,073	0	102,408,747	9,656,855	112,065,602
2 Other Expenses										
Equipment	84,573,966	115,051,101	7,666,973	2,681,156	19,375,110	470,199	1,959,354	231,777,859	0	231,777,859
Expert Dispatch Fee	0	840,000	0	0	4,298,750	0	0	5,138,750	0	5,138,750
Public Relations / Printing	0	7,500	0	0	111,649	1,591	898,193	1,018,933	15,030	1,033,963
Travel Expenses	1,386,847	13,059,482	136,524	395,181	6,983,044	987,177	15,810	22,964,065	323,196	23,287,261
Communication and Transportation	749,432	10,660,662	98,901	219,173	627,090	38,168	458,195	12,851,621	157,648	13,009,269
Consumable Goods	407,870	2,229,874	1,059	3,194	1,961,057	21,814	4,633	4,629,501	1,354,562	5,984,063
Repairs	2,498,508	23,638,583	469,989	91,653	1,096,248	28,051	0	27,823,032	0	27,823,032
Rental Fees	1,361,324	9,282,776	53,798	545,386	5,115,273	474,441	0	16,832,998	948,246	17,781,244
Depreciation	0	0	0	0	0	0	0	0	0	0
Insurance	283,466	2,527,046	231	255	1,161,930	4,590	0	3,977,518	507,023	4,484,541
Research and Training	14,518	141,089	0	0	51,938	0	0	207,545	30,000	237,545
Accounting Fees	0	0	0	0	0	0	0	0	675,466	675,466
Taxes and Dues	0	0	0	0	0	0	0	0	38,500	38,500
Corporate Tax etc.	0	0	0	0	0	0	0	0	70,000	70,000
Fees Paid	24,101	234,370	4,463	4,809	79,975	23,461	104,600	475,779	344,353	820,132
Foreign Exchange Loss	0	0	0	0	0	0	0	0	0	0
Miscellaneous	44,383	2,550,003	2,422	1,903,870	813,288	29,870	0	5,343,836	1,337,160	6,680,996
Subtotal for Other Expenses	91,344,415	180,222,486	8,434,360	5,844,677	41,675,352	2,079,362	3,440,785	333,041,437	5,801,184	338,842,621
Total Expenditure	111,003,752	228,127,229	8,753,532	6,376,540	73,687,911	4,060,435	3,440,785	435,450,184	15,458,039	450,908,223
Balance for 3010	CCC 10C C	F00 0F1 F								

Income and Expenditure for Each Operation

BALANCE SHEET

< ASSETS >				(11
< ASSETS >		Cash	200.412	(Unit: JPY
		Cash Deposits	389,413 77,079,423	
	Cash and Deposits	Cash and Deposits in Myanmar	139,463,020	
		Cash and Deposits in Vietnam	1,639,755	
Current Assets		Merchandise	23,504	
current Assets		Advances	87,965	219,408,692
		Accounts Receivable	0	
	Current Assets	Advance Payments	0	
	Current Assets	Temporary Payments	725,612	
		Expenses for Incomplete Construction	0	
	Tangible Fixed Assets	Mechanical Equipment	1	
Fixed Assets	Investments and Other Assets	Rental Deposits	0	:
	Investments and Other Assets	Relital Deposits	0	
	Accrued Taxes		70,000	219,408,693
				219,408,693
Total Assets < LIABILITIES >				219,408,693
	Other Accounts Payable		3,600,000	219,408,693
	Other Accounts Payable Deferred Membership Fees		3,600,000	219,408,693
< LIABILITIES >	Other Accounts Payable Deferred Membership Fees Deferred Donations		3,600,000 0 0	
< LIABILITIES >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants		3,600,000 0 132,889,605	
< LIABILITIES >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies		3,600,000 0 132,889,605 9,664,220	219,408,693
< LIABILITIES >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments		3,600,000 0 132,889,605 9,664,220 0	
	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable		3,600,000 0 132,889,605 9,664,220 0 914,122	
< LIABILITIES >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts		3,600,000 0 132,889,605 9,664,220 0	152,029,421
< LIABILITIES > Current Liabilities Fixed Liabilities	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable	Employees	3,600,000 0 132,889,605 9,664,220 0 914,122	2,469,29
< LIABILITIES >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts	Employees	3,600,000 0 132,889,605 9,664,220 0 914,122	2,469,29
< LIABILITIES > Current Liabilities Fixed Liabilities	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts	Employees	3,600,000 0 132,889,605 9,664,220 0 914,122	152,029,42
< LIABILITIES > Current Liabilities Fixed Liabilities Total Liabilities < Net Assets >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts	Employees	3,600,000 0 132,889,605 9,664,220 0 914,122	2,469,29
< LIABILITIES > Current Liabilities Fixed Liabilities Total Liabilities < Net Assets >	Other Accounts Payable Deferred Membership Fees Deferred Donations Deferred Grants Deferred Subsidies Other Advance Payments Deposits Payable Suspense Receipts Accrued Retirement Benefits for	Employees	3,600,000 0 132,889,605 9,664,220 0 914,122	152,029,42 2,469,29 152,029,66

Note	Notes on Financial Statement									
1. F	 Key Accounting Policies The financial statement is prepared according in this standard, Income and Expenditure Acc 	(e) Accounting Policies The financial statement is prepared according to the NPO Accounting Standard Committee on July 20th, 2010). In this standard, income and Expenditure Account Statement in Article 28. Paragraph 1.0 the Act on Promotion of Specified Non-profit Activities is called Statement of Activities.) Accounting Standard omotion of Specified	Committee on July 20 Non-profit Activities i	ith, 2010). s called Statement of /	ctivities.				
Ta Ta	(1) Depreciation Method of Fixed Assets Tangible fixed assets are depreciated by the s	(1) Depreciation Method of Fixed Assets Tangible fixed assets are depreciated by the straight-line method based on the provisions of the Corporation Tax Act.	ration Tax Act.	<u>_</u>						
<u>,</u> ,	 Accounting standard for Allowances Allowance for retirement benefits of employees 	loyees								
To	prepare retirement benefits of employees	To prepare retirement benefits of employees, the estimated allowance to be paid by the organization is calculated by subtracting the estimated payment	is calculated by subtra	cting the estimated pa	yment					
й (з)	made by the Smaller Enterprise Retirement A (3) Accounting for Consumption Taxes	made by the Smaller Enterprise Retirement Allowance Mutual Aid System from the accrued benefits to be paid at the end of year based on employment regulations. (3) Accounting for Consumption Taxes	be paid at the end of	year based on employ	ment regulations.					
All	All accounts are tax inclusive.									
2. Bre	2. Breakdown of Restricted Funds and Donations	Donations	-							
		Deviant Datail	Balance brought	Amount received in	Amount used in			Notes		
	Ē		forward from the previous term	the current term	the current term	Closing Balance	Advances Received		Project Period	
UNHC	UNHCR / Maintenance of Vehicles and Machineries / Quick Impact Project	ies / Quick Impact Project	2,589,518	119,044,768	111,970,066	0	9,664,220	201	2019/1/1~2019/12/31	
School	School Construction and Community Development Project in Rakhine State / Nij	nt Project in Rakhine State / Nippon Foundation	86,098,646	264,032,014	220,327,466	0	129,803,194	20.	2018/9/1~2019/8/31 2019/9/1~2020/8/31	
Mana£	Management of Technical Training School in Hpa-an City, Karen State, Myanmar	-an City, Karen State, Myanmar / Nippon Foundation	58,386,100	20,927,008	76,226,697	0	3,086,411	201	$\frac{2018}{1/1} \sim \frac{2018}{12/31}$	
Suppo Hue Cř	Support for Strengthening Management of Agriculture and Livestock Industry for Hue City, Vietnam /Japan International Cooperation Agency	ulture and Livestock Industry for Small-sized Farmers in ion Agency	517,788	1,769,000	2,286,788	0	0	72 72 72 72	2015/4/1-2016/3/31 2016/4/1-2017/3/31 2017/4/1-2018/3/31 2018/4/1-2019/3/31 2018/4/1-2019/4/30	
Mobile Cultură	Mobile Toy Museum in Myanmar / Japan Founda Cultural Collaboration)	Mobile Toy Museum in Myanmar / Japan Foundation Asia Center (The Grant Program for Promotion of Cultural Collaboration)	1,541,400	653,738	2,195,138	0	0	20	2018/10/1-2019/4/30	
3. De	3. Details on Transactions of Board Members and Close Relatives	imbers and Close Relatives (Unit: JPY)	(удг							
	Item	Amount shown in the Transaction amount of financial statement directors and close relatives		4. Breakdown of	4. Breakdown of Changes in Fixed Assets	Assets				(Unit: JPY)
	(Statement of Activities)			Item	Acquisition Value	Asset Growth	Asset Decline	Depreciation Value	Cumulative Depreciation Value	Term-end Book Value
	Membership Fees Received	1,110,000 80,000	0	(Tangible Fixed Assets)						
	Donations Received	12,427,456 304,000		Machine Equipment,	CT1 CCN 31	c	c	c	C71 CCN 31	
	Management Costs and Rent	948,246 840,000		Well Drilling Machines						4
	Total	14,485,702 1,224,000								

Notes on Financial Statement

Authorized Non-profit Organization

Bridge Asia Japan

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