

2011 Annual Report

January 1, 2011 – December 31, 2011

Authorized Nonprofit Organization

BRIDGE ASIA JAPAN

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REVIEWING of 2011 and for 2012

We present the annual report for 2011.

The year of 2011 has become a marking point for BAJ, as it is for the rest of Japan. The Great East Japan Earthquake that occurred on March 11th led BAJ to conduct its very first emergency relief operation within Japan. We have continued with our efforts in 2012 with funds from the Japan Platform and your donations. By being connected with the sufferers through local groups in the effected areas, it is obvious that there are a large number of issues we still have to face. BAJ will do everything possible to continue its support.

Now, in 2012, it has been 17 years since we started our first operation in Myanmar. The country has experienced a great deal of influences caused by the general election from the previous year. Acquiring permissions from the government has taken very long time, and this kind of complications made it difficult for BAJ to administer its projects as written in its annual plan.

In the Central Dry Zone, we relocated our office to the Magway Region from the Mandalay Township. The tight schedule has rushed us to prepare the new office; new staff members were recruited while office supplies and equipments used for drilling tube-wells were moved to the new office in Magway. In the Southeast Border Area, we considered reducing the scale of water supply programme since the funds from UNHCR were very limited; however, we were able to continue our programme with the additional budget.

After the change over to the new system of government in Myanmar, the country's process of democratization began to accelerate. With over 17 years of experiences, BAJ has planned and carried out a series of seminars called "Know Today's Myanmar" in Tokyo. Through this seminar, BAJ has offered information we think is important and valuable for companies and organizations to learn for the better development of the country. The participants of the seminar series are from the companies or organizations that are already in Myanmar or interested in competing in the country.

While BAJ Tokyo was planning for the seminar, a large-scale riot broke out on June 8th, 2012 in the Maungdaw, the biggest action site for BAJ. The country authority declared a state of emergency for the Rakhine State and is taking control of the situation. The details have not been revealed yet as June 12th, but it seems that the riot caused extensive damages to the area. BAJ is now preparing for emergency support.

Since 2011, our activities in Vietnam have largely shifted its focus from education and income

improvement in poor areas to reflecting on local, traditional vegetable farming and environmental friendly developments. The scale of these activities are growing as more farmers and local administrative officers are involved.

In addition, we also work on environmental education classes and chemistry lessons at junior high schools and high schools to help children learn about the environment. We think it is important for children to be aware of environmental problems, particularly those related to water quality and soil contamination.

As we proceed with our activities throughout 2011 and to 2012, we have had opportunities to meet new partners and developed new and challenging projects that we wish to pursue in 2012 and 2013. So please continue watch our activities, and support and encourage us.

Bridge Asia Japan
President
Etsuko Nemoto

THE GOALS OF BAJ

VISION

We are facing global issues, such as poverty, refugee safety and environmental destruction. BAJ seeks a solution to these issues which seem unsolvable, by thinking and acting on a local level. By setting down four missions for our activities, BAJ hopes to cooperate with the people of Asia, who has a deep connection with Japan; make a healthy and happy life for the people of the world; and act as a “bridge” for mutual understanding to realize a harmonious co-existence among people of Asia despite the differences in political structure, religion, ethnicity, language, and culture.

MISSION

1. Providing Opportunities for Acquiring Vocational Skills and Capacity Building

By utilizing appropriate and traditional technologies that exist in local communities while introducing new skills, we provide opportunities for acquiring vocational skills and capacity building to vulnerable individuals as returnees, internally displaced persons (IDPs), disabled individuals, young adults deprived from educational opportunities, and women with limited employment opportunities.

2. Assistance in Income Generation

We provide the necessary knowledge and physical environment that facilitates empowerment and self-sufficiency to local community members in order to better connect acquired skills to income generation.

3. Development of Basic Infrastructure for Community Vitalization

In close collaboration with local community members, we develop basic infrastructures such as schools, bridges, and tube-wells, which are essential for vitalizing local economy. During construction, we provide on-the-job trainings for community members so that the community can cover maintenance and management of the completed structures in the future by themselves.

4. Promoting Environmental Preservation

In order to assist communities to become recyclable and sustainable with least adverse impacts on environment, we reflect on environment education and local tradition in the area.

Community members with disabilities, children, young adults, and seniors are involved in this practice of environment preservation that can be promoted on a community level.

GOAL

Myanmar

1. Carrying out technical training courses for returnees and youth in poverty
(e.g.) Electricity, welding, engine repair, sewing, construction and digging wells)
2. Providing literacy trainings and life improvement to underprivileged women without an access to educational opportunities
3. Offering opportunities for income generation to the individuals who had attained skills through the vocational skills run by BAJ.
4. Building schools and bridges by OJT, encouraging the local participation
5. Digging and building new tube-wells and repairing existing ones to ensure the local members can acquire enough life water
6. Promoting health and hygiene in economically deprived areas

Vietnam

1. Supporting children of poverty to enter school and providing supplementary lessons
2. Reviewing traditional farm products and establishing sale routes for farmers
3. Improving the environment through trash separating activities by local people
4. Promoting recycle farming, through the compost of garbage, between cities and farm villages
5. Promoting independence through social participation targeting youths with disabilities

The Affected Areas of the East Japan Earthquake

1. Building community center for the community members
2. Organizing cultural activities to rebuild a community for the victims of the disaster
3. Delivering foods and keeping an eye on the affected, who live in temporary housing
4. Assisting the project involving counseling of the victims

I. ACTIVITIES IN MYANMAR

• SUMMARY

After the national election in November 2010, the Myanmar government convened a Diet in 2011. U Thein Sein, a former minister in the Military government, was appointed President, and the new government was formed. In 2011, Myanmar made numerous steps towards democracy; a truce was called between the national army and minority groups, clemency was granted to returning exiles, and a dialogue with pro-democracy leader Aung San Suu Kyi was started, which freed political prisoners, and a partial relaxation of media control was implemented.

On the economic front, the dual exchange system was abolished and official money exchange offices were opened in town. A revision of the Foreign Investment Law was carried out to promote foreign investments. However, because of the approval of corporate land use for foreign investments, soaring land, house, and rental prices are widening the gap between the rich and poor citizens of Myanmar.

During this situation, the sudden rise in the value of Kyat, which occurred mid-year, led to a 30% decrease in spendable income for our local staff. As a result, BAJ provided special allowances for all local BAJ staff from August to December.

On September 27th, the issue of Memorandum of Understanding (MOU) with our counterpart, Department of Development Affairs (DDA), was finally settled and a contract was signed for the Water Supply Project in the Central Dry Zone, including our relocation to the new project site. The Kyaupadaung Office in the Mandalay Division was closed, to be relocated to Magway division. Soon after the relocation was completed and just when our newly appointed staff began to survey the area, a flash flood struck on October 20th. The new office became the operating center for the distribution of emergency relief items.

ACTIVITY REPORT (January 2011 to December 2011)

1. Northern Rakhine State Community Development Program

Sharing a border with Bangladesh, the Northern Rakhine State has many Muslims living in the area. These residents have been fleeing as refugees by crossing the border to Bangladesh numerous times in the past. Currently, the UNHCR leads repatriation activities in cooperation with other various international NGOs for the resettlement of returnees.

BAJ began its community development projects in this area in 1995, and has been implementing technical workshops, community development projects, and infrastructure construction ever since.

(1) Technical Workshop Projects

【Funding: Office of the United Nations High Commissioner for Refugees (UNHCR)】

Maungdaw is our operational base in the Rakhine State, where UN organizations such as UNHCR, UNDP, WFP and UNICEF operate, and International NGOs such as ACF, AZG, CARE, CDN, MALTESER are stationed together. BAJ has been supporting their activities by maintaining and repairing their vehicles, outboat motors, and generators, as well as providing filtrating services for poor quality fuel and rescue operations.

Continuing on from the previous year, we provided technical training courses for local youths. With the recent economic boost, the rapid increase of motorcycles has increased the need for maintenance of these vehicles. Consequently, this has increased employment opportunities for the graduates from our courses. Furthermore, as the first trial, we began providing a technical training course for driving automobiles. As a result of an agreement made between BAJ and the state transportation department, official driver’s licenses were issued to trainees who completed the course. We believe that this will have a significant meaning for residents in this area who are not provided with an official I.D. from the government.

The presence of the BAJ technical workshop will play an important role hereafter.

Technical Training Courses held in 2011

No	Name of Course	Duration	No. of Participants	Place
1	Basic single-cylinder diesel engine repairs and maintenance course	2011.2.15 – 2011.3.31	15	Nga Khu Yar (Maungdaw)
2	Automobile technical driving course	2011.4.28 – 2011.5.11	10	BAJ Workshop (Maungdaw)
3	Follow-up single-cylinder engine repairs and maintenance course	2011.6.1 – 2011.7.13	15	BAJ Workshop (Maungdaw)
4	Basic single-cylinder diesel engine and marine gear box repairs and maintenance course	2011.8.18 – 2011.9.30	15	Town Bazaar (Buthidaung)
5	Basic motor cycle repairs and maintenance course	2011.11.1 – 2011.12.30	15	BAJ Workshop (Maungdaw)

(2) Infrastructure Construction Projects

【Funding: UNHCR】

Continuing on from the previous year, we implemented bridge and school building construction projects. However, in both projects, acquiring construction approvals from local Myanmar authorities took time, which affected the progress of these projects. Moreover, distribution of timbers was prohibited due to preventative measures against smuggling, which left us with difficulties in procuring construction materials. All the projects were completed, but due to time constraints, it was difficult to incorporate aspects of community development.

Since the formation of the new government, providing materials for infrastructures in border areas is considered important for national security reasons. There are plans to build highways which connect the areas in Northern Rakhine State. BAJ believes this will impact its construction of infrastructures in the future.

Construction of bridges and school buildings in 2011

No.	Name of Bridge	Township	Start Date	Completion Date
1	Tha Pray Taung – Done Chaung Pedestrian Bridge (50'x8'x14')	Buthidaung	2011.03.15	2011.08.15
2	Ku Toet Seik – Pale Taung Pedestrian Bridge (20'x8'x10')	Buthidaung	2011.03.15	2011.07.31
3	Htin Shar Pyin – Kan Gyi Pyin Pedestrian Bridge (30'x8'x10')	Buthidaung	2011.09.19	2012.01.15
4	Maung Nah – Ka Gya Bet Bridge (12'-3"x14'x6')	Buthidaung	2011.10.01	2011.12.31

No.	Name of School	Township	Start Date	Completion Date
1	Nan Yar Gone school (60'x30'x10')	Buthidaung	2011.09.19	2012.01.15
2	Ba Gone Nah school (60'x30'x10')	Southern Maungdaw	2011.09.26	2012.01.20
3	Kyein Chaung high school (90'x30'x10')	Northern Maungdaw	2011.12.13	2012.02.29

Past achievements of BAJ's Infrastructure Team, Rakhine State

Year	Bridge	Calvert	Pedestrian Bridge	School Building
1998	3			
1999	13	28	4	10
2000	19	29	3	5
2001	17	18		
2002	27	16		
2003				1

2004	2	9	1	2
2005	1		1	1
2006	11	10	1	15
2007	1		1	
2008		7	3	12
2009	6		1	
2010	1			
2011	4			3
Total	105	117	15	49

(3) Community Social Development Program

【Funding: Sumitomo Mitsui Banking Corporation Volunteer Fund, LINKFOR, UNHCR, BAJ】

Following from the previous year, basic sewing training courses, as well as literacy classes and health and hygiene awareness, were provided for women. Besides training, income generation projects by graduates who completed the course were also implemented throughout the year. Textile products made by graduates were sold in Yangon and Tokyo. However, some technical issues have been raised, making qualitative improvement the challenge for the next year.

A saving group was established to allow use of mutual funds for small businesses, and BAJ provided training for fair operation and management of bookkeeping.

Technical training courses provided in 2011

No	Name of Course	Duration	No. of Participants	Place
1	Basic Sewing Training Course (Cycle 1)	2011.1.25 – 2011.3.31	150	Buthidaung, Maungdaw
2	Basic Sewing Training Course (Cycle 2)	2011.5.2 – 2011.6.30	125	Buthidaung
3	Basic Sewing Training Course (Cycle 3)	2011.8.1 – 2011.10.7	119	Southern Maungdaw
4	Basic Sewing Training Course (Cycle 4)	2011.11.1 – 2011.12.30	124	Northern Maungdaw
5	Advanced Sewing Training Course (Cycle 1)	2011.5.2 – 2011.7.29	22	Buthidaung
6	Advanced Sewing Training Course (Cycle 2)	2011.9.19 – 2011.12.16	23	Maungdaw

(4) Sittwe Regional Development Project

The Sittwe office provided logistic support for each project implemented in the Northern Rakhine state, and negotiated with the state government authorities.

To allow planning of activities based in Sittwe office in the near future, we assessed schools, educational facilities, access to these facilities, and disaster drills related to issues in the area.

2. Secure Water Supply Programme in the Central Dry Zone

Bagan in the Central Dry Zone, Myanmar, has one of the world’s three major Buddhist heritages. It is a protected archaeological zone with more than 2000 standing pagodas and temples. Nevertheless, once you step into surrounding villages away from archaeological sites, you will find a dry zone with an annual rainfall of 500 to 700 mm. To secure daily life water in the dry season, villagers have to travel a few hours to get to reservoirs or villages with tube-wells. Responding to the requests for assistance from the Myanmar government in 1999, BAJ has been drilling and constructing tube-wells in this area to secure the necessary daily life water ever since.

In order to implement projects in this area, the Memorandum of Understanding (MOU) needs to be arranged with a counterpart. BAJ has been signing MOUs with the Department of Development Affairs (DDA) every 3 years to carry out projects. On September 27th this year, we arranged our fifth MOU in the presence of the Border Securities Minister of the Myanmar Government and the Japanese Ambassador to Myanmar. The signing ceremony took place in Naypyidaw.

In autumn 2011, after achieving a certain result in the Kaukpadaung, Mandalay Division, we moved our activity base to the Magway Division, 80 km south of Kaukpadaung. We transported all machines and equipment to the new location in order to start a new secure water supply program there.

(1) Deep Tube-Well Construction

The Mandalay Division and Magway Division in the Central Dry Zone have Arakan YOma (mountain ranges) on the west, and both divisions have complicated geographical layers. Though the Irrawaddy River runs through this area, the water veins cannot be used in villages. After detecting aquifers by electrical surveys, one must drill more than 300 meters underground in some places to secure water.

As of December 31st 2011, BAJ drilled a total of 110 deep tube-wells. Since 2007, we incorporated a borehole camera to repair old tube-wells, and repaired and restored a total of 286 wells.

Deep tube-wells drilled and constructed in 2011

No.	Division and Township	Village	Drilling and Water Tank Construction Period	Funding
1	Mandalay division, Nyaung U township	In Dine	2010. 9.12~2011. 2. 1	Mr.Nobuo Kimura Memorial Fund

2	Mandalay division, Nyaung U township	Taung Ba	2010.11.24~2011.2.16	Mr.Takao Watabe (Watabe Wedding Corp.)
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In 2011, with the effects of the Great East Japan Earthquake followed by a series of tsunamis in Japan, corporate donations and government emergency aid funds were relocated to the victims of the disaster. As such, donations and funding for overseas projects decreased.

As for the secure water supply program in the Central Dry Zone, we could not raise enough funds. Consequently, there were many difficulties in realizing the plans for this project. We could not implement our plans to repair deep tube-wells, run programs for long-term maintenance and management of tube-wells, and send specialists to the project sites.

(2) Local Maintenance Team Training

【Funding: Watabe Wedding Corporation, LMT Fund】

If villagers themselves can maintain and manage a tube-well, they can live at ease. BAJ restarted a suspended project to train a “Local Maintenance Team” in 2008. Through on-the-job training, the team responded to the requests from villages to repair tube-wells, and the members soon became skilled to do maintenance and repairs.

Since April 2011, through talks with BAJ, the local maintenance team aimed for its independent operations by forming definite plans. The team organized machines and equipment, and created rules for team management. BAJ has formed a monitoring group for the team and continues to assist it externally.

Concerning the 26 shallow wells along the Irrawaddy River, we cooperated with our counterpart, DDA, to survey the area and identify wells that needed repair. The work was entrusted to the local maintenance team, and it repaired 19 wells in total. As a result, there was a significant increase in water volume, which provided enough water to schools and approximately 10,000 villagers in the vicinity.

(3) Emergency relief aid for the affected areas of Magway flash floods

【Funding: Emergency relief aid donations, BAJ】

In the early hours on October 20th, flash floods swept four townships in the Magway Division, leaving 161 people dead or missing, 3,000 houses destroyed, and a total of more than 26,000 victims. In cooperation with the local counterpart (then DDA), we distributed emergency relief items such as food, water, and flashlights in 5 separate occasions, starting on October 25th to eight villages in the Seik Phyu Township.

Since January 18th, 2012, with funding from the Japan Platform, the second emergency operation was carried out. We distributed materials (such as galvanized sheets) to reinforce roofs and floors, water tanks, school uniforms, and onion seeds to each affected village.

3. South Eastern Border Program

The Karen State, Tanintharyi district, and Mon state in the South Eastern Border region share the border with Thailand, and it stretches over 2,000 km from south to north. At the request of UNHCR in 2004, BAJ set up three regional offices to implement water supply projects in this area.

There are many conflicts in this area where minority groups live, so it can be difficult at times to implement projects according to plan. In 2011 we continued to carry out our activities, such as constructing water supply facilities, surveying underground water veins, repairing wells, and providing hygiene awareness sessions, while sharing information with related organizations and taking special care to ensure safety.

Under the new administration, the Myanmar government is trying to advance development in the border areas where many minority groups live. Some international NGOs and UNHCR are planning to make entries into this region.

(1) Constructing Water Supply Facilities

【Funding: UNHCR】

Water Supply Projects in 2011

District	Completed water supply points in 2011		
	New water supply facilities	Follow-up on existing water supply facilities	Total
Karen State	17	10	27
Mon State	15	8	23
Tanintharyi Division	14	11	25
Total	46	29	75

We completed construction of new water supply facilities at 46 locations, which provides access to water for 16,844 people. However, at Lin Lun Myain village we drilled at two different locations, but being rich in boulders, the drilled holes collapsed. We were forced to abandon the plan to drill in this village.

As a follow-up on existing water supply facilities, we performed maintenance and repairs at 29 locations. The residents learned simple repair procedures.

As part of maintenance and management training for water supply facilities, BAJ provided two-day training sessions at 38 locations. This training consisted of operating and maintaining engines and pumps, understanding the roles of water management committees and other water-related hygiene issues. We also held a workshop for 20 people who attended these trainings as peer educators, who will later monitor the progress with a monitoring kit.

We conducted an investigation of underground water veins, which included geological surveys through electrical detection, and electrical logging through the use of a borehole camera, at 49 locations.

Of the water supply points that BAJ constructed in the past, 40 locations had possibilities of arsenic pollution. We reexamined each one with a digital arsenic test kit. As a result, we found arsenic contamination at one location and are now considering ways to decontaminate it.

In the future, in regards to BAJ's water supply facility projects, we will identify and set up our own criteria for water quality, as well as regulations on the usage of water points. In 2012, we are planning to set up a review team which will include specialists.

II. ACTIVITIES IN VIETNAM

SUMMARY

Vietnam is experiencing burgeoning economic development. Japan is its biggest donor country, providing the backbone for its infrastructural development such as the Tansonnhat International Airport, the Can Tho Bridge, and the Hai Van Tunnel. Japan has also played a significant role in providing assistance in the development of its legal systems, notably the success of Doi Moi, economic reforms, and the creation of a socialist-oriented market economy.

On the other hand, the gap between the rich and the poor has been increasing around cities. Environmental destruction from an abrupt rise of development is also increasing. We believe that assistances provided by organizations such as NGOs have profound beneficial effects on communities.

A few years ago, residents living in the impoverished areas of the An Khanh Ward, Ho Chi Minh City, were moved by the government to collective housings in the Thanh My Loi Ward. An Khanh Ward is where BAJ had been providing its educational support and environmental care activities since 2002. These activities were continually held at the relocated site. However, considering the recent increase in residents leaving collective housing, and the improvements seen in parents' awareness of education for children, activities in the An Khanh and Thanh My Loi wards were ended in 2011.

In Hue City in central Vietnam, environmental care activities for children living in boathouses gradually led to an increase in composting food scraps and closer ties with farmers. BAJ is currently assisting in income generation by setting up biogas digesters and establishing a group for farmers who operate small-scale recycling farming.

ACTIVITY REPORT (January 2011 to December 2011)

1. Ho Chi Minh City

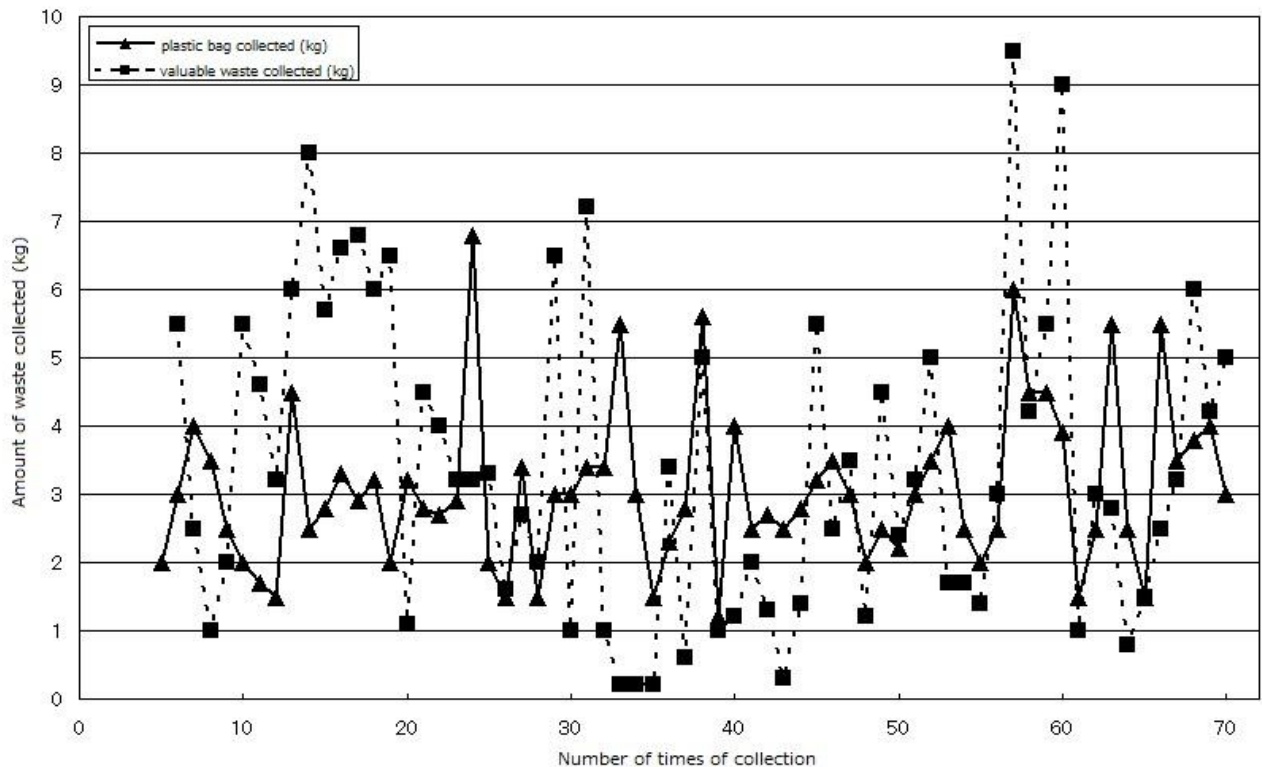
In the An Khanh Ward, where the first project began in 2002, and in the relocated site in Thanh My Loi Ward, waste collection and separation, micro-credit projects, educational support by providing scholarships and supplementary classes, and the improvement of the local hygienic environment have been implemented. The "Shine! Children of Asia" Fund was established in 2005, and has supported 177 children over the last 6 years. Activities in this area were ended in August 2011 due to the aforementioned reasons.

(1) An Khanh Ward/Thanh My Loi Ward Life Improvement Project

【Funding: Canon Inc., “Shine! Children of Asia” Fund】

As a continuing project that began in 2010, the waste collection and separation activity was held every Sunday for 30 households in the Than My Loi Ward (relocated site of the An Khanh Ward). Drawing classes were also held for children living in the area.

The amount of valuable waste collected is shown below:



(2) Supporting Children at the Thien An Warm House for Visually Impaired Children

【Funding: Canon Inc., “Shine! Children of Asia” Fund】

There are 30 students, ages 9 to 36, at the Thien An Warm House for Visually Impaired Children. Boarding rooms are provided for students who have difficulties traveling. For the students studying an elementary curriculum, the classes are taught by visually impaired university graduates with teaching degrees, who are also graduates of this school. Braille and music lessons are also provided.

Students in middle school, high school, and university learn music, sports (swimming and martial arts), how to use computers, and remedial massage, while commuting from their boarding houses. BAJ has provided scholarships to 28 students in 2011, and five of those students were either university students or graduates.

(3) Environmental Education at Nguyen Van To Middle School

【Funding and Cooperation: District 10 People’s Committee, Mitsui & Co., Ltd Environmental Fund】

Acting on the request from the Nguyen Van To Middle School, BAJ began to provide its environmental education lessons in September 2008 and continued until September 2011. Lessons incorporated hands-on activities, and focused on five topics: waste, water, energy, living things and forests, and atmosphere and soil.

On August 2nd, a combined learning workshop on energy and water issues were held for students and parents from Nguyen Van To Middle School, Ngoi Sao School, and Bajiko Class. Students’ work was also displayed. Especially at Nguyen Van To Middle School, teachers and the department of education at the District 10 People’s Committee continued to hold an Environment Forum every year.

(4) Managing “Bajiko Class” for Children

【Funding: Takeda-Fund】

At “Bajiko Class” which opened in September 2009, a total of 22 students attended lessons in three groups: Class A (12 students in Grade 3), Class B (6 students in Grade 2), and Class C (4 students in Grade 1). The lessons were held according to the schedule below:

Period	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan – May			17:00~19:00	17:00~19:00	17:00~19:00	9:30~16:00
June - Aug	10:00~17:00	10:00~17:00	10:00~17:00	10:00~17:00	10:00~17:00	10:00~17:00
Sept - Dec			17:00~20:00	17:00~20:00	17:00~20:00	9:30~18:00

During summer, the Tuoi Tre Newspaper Corporation in Ho Chi Minh City organized a competition and called for case examples of saving energy. Children from “Bajiko Class” submitted their independent research on “Energy used at home and at school”. As a result, “Bajiko Class” was awarded a special prize from the Tuoi Tre Newspaper Corporation and the Ho Chi Minh City Energy Conservation Center.

(5) Environmental Education and Arts & Science activities at Ngoi Sao School

【Funding and Cooperation: Ngoi Sao Private School, LIXIL Corporation, Takeda-Fund】

Concerning environmental education, which began in September 2010, BAJ initially provided lessons for 3 Grade 6 classes (approx. 130 students).. At the end of February 2011, lessons were provided for 12 classes in Grade 6, 8, 9 and 10 students, and in August, it increased to 18 classes for students in every grade from Grade 6 to 11.

2. Life Improvement Project in Hue City

【Funding: INAX Corporation/LIXIL Corporation, Mitsui & Co., Ltd. Environmental Fund, Canon Inc., Japan Fund for Global Environment, linkFor, Eco Point, “Shine! Children of Asia” Fund】

With the Huong River dividing the Old City and the New City, Hue City is known for its stately buildings such as the court of the Imperial City, and its scattered temples and shrines which creates beautiful scenery. Tourism is its biggest attraction, with hotels and souvenir shops lining the streets. However, if one crosses to the back of the moats, one will find impoverished areas with boathouses anchored in the water. These boats function as homes as well as tools for collecting sand from the riverbeds to earn the living. When the season comes, children also help collect sand from the riverbeds, which prevents them from going to school.

BAJ has been implementing projects since 2002, providing educational assistance and environmental care activities for children, with life improvement activities as a basis. These projects were carried out in cooperation with the Hue City People’s Committee, and the People’s Committees in Phu Binh and Huong Long Wards. Since 2008, BAJ has supported self-sustained management for farmers by promoting locally grown vegetables and setting up biogas digesters in cooperation with farmers from the outskirts of Hue City.

(1) Educational Assistance and Scholarships

Supplementary classes to help schoolwork, as well as drawing classes, were held for local children in the Phu Binh, Huong So, Phu Mau, Thuy Bieu, and Thuy Xuan wards. These classes were held in residential houses in each ward, for easier viewing of children studying.

In January, children from the drawing classes and environmental care groups, as well as children from the Thanh My Loi Ward (2nd District, Ho Chi Minh City), created and sent New Year cards to “Shine! Children of Asia” Fund supporters. The details of the groups are shown below:

Place	Participants	Activity Days
Phu Binh Ward Bakery district	12 children from 3 rd to 5 th grade	Every Sunday
Huong So Ward Collective housing 1	13 children from 3 rd to 6 th grade (children who used to live on water from 14 th District, Phu Binh Ward and Vi Da Ward)	Every Wednesday
Phu Mau Ward Collective housing	11 children from 3 rd to 5 th grade (children who used to live on water in 14 th District, Phu Binh Ward)	Every Thursday
Thuy Bieu Ward (Drawing classes only)	20 children from 1 st to 5 th grade	Every Sunday
Thuy Xuan Ward (Drawing classes only)	17 children from 1 st to 8 th grade	Every Saturday

(2) Environmental Education Activities

For local children in Phu Binh, Huong Long, Thuy Bieu, Thuy Xuan, and newly relocated areas in the Huong So and Phu Mau collective housings, as well as for elementary and middle school students and local residents, we carried out activities under the following topics:

1. Collecting separated recyclable wastes

2. Collecting food scraps and making composts, aiming at “Zero Waste”

Children regularly collected the local waste in groups and sold their valuable waste to finance their activities. They collected food scraps at the same time and composted them to be recycled into agriculture.

3. Water quality testing in the local rivers and wells

We observed how residents use water channels around the local area with children and tested the water quality of rivers and wells around farmers’ houses with livestock. In the areas where the biogas digesters were set up, tests were carried out regularly.

4. Environmental education and hands-on activities for schools in four wards

5. Environmental study sessions for concerned parties from the Women’s Union, Farmer’s Union and People’s Committee in four wards

For local residents and school children in Phu Binh, Huong Long, Thuy Bieu and Thuy Xuan, we held sessions to learn about water and waste issues and also do hands-on activities. We also carried out activities that encouraged the use of locally-grown food, and held eco-cooking competitions. Environmental education and the related activities for schools in the Phu Binh and Huong Long wards ended in September 2011.

6. Promotion of growing, selling and eating locally-grown, safe vegetables

In the Thuy Bieu and Thuy Xuan wards, a local women’s group “Society of Research on Taste of Hometown” and children visited farmers to survey organic vegetables and fruits grown in the backyards. They researched varieties used, place of production, and prices of vegetables, targeting markets. After encouraging farmers to promote and sell “locally-grown safe vegetables”, the number of such vegetables handled is rising. At the “Society of Research on Taste of Hometown”, they discovered local vegetables and deepened their knowledge of safe vegetables while bringing back and promoting traditional cooking.

7. Installation of biogas digesters to process livestock manure

In August, we chose five farmers in the Thuy Xuan Ward to install biogas digesters. As a “BIO Group”, building materials and labor fees were provided for the project, and the farmers assisted in construction. Moreover, their contributions were accumulated into a group fund, used for the maintenance of digesters and assistance to new farmers who want to install them. BIO group holds monthly meetings to check on the progress of accumulated funds and to share information on raising livestock. As a result, its groups members have

developed close ties.

By March 2012, four new digesters are due to be installed. Households with digesters already installed are seeing a decrease in spending by setting up cooking facilities and street lights using the gases produced.

8. Conservation of rural landscapes near Hue

3. Quy Nhon City

【Funding: LIXIL Corporation, Mitsui & Co., Ltd., Environment Fund】

Quy Nhon City, capital of the Binh Dinh Province, is a seaport facing the South China Sea in South Vietnam with a population of 200,000. It has scattered archaeological sites from the Kingdom of Champa, but it is also a resort destination with magnificent coastlines.

BAJ began environmental improvement activities in Quy Nhon City in 2005, and carried out environmental care activities such as drawing classes, waste collection and separation, and information sharing with other children in Ho Chi Minh City and Hue City.

In 2011, the following activities were continually carried out in the Nhon Binh Ward:

- a) Drawing classes with topics on community, environment, and waste separation; learning about environmental issues using the LIXIL water environment textbook
- b) Waste collection and separation activities
- c) Information sharing using the internet

At the start of the new school year in September, as a result of talks with the People's Committee of the ward, it was decided that the focus would shift from activities targeting local children to environmental education in middle schools in the Nhon Binh ward.

In these schools, Environmental Education activities were held twice a month in September for 6th grade students. They learned about water, landscape and waste issues. Lessons were also held to survey locally-grown vegetations.

4. Environmental Workshop Held

BAJ has continued to implement projects for children and children with disabilities in three cities: Ho Chi Minh, Hue, and Quy Nhon. We have been holding workshops to encourage exchanges and information sharing among children, led by children from the An Khanh Ward in Ho Chi Minh City where we began our first activities. These children presented their experiences and knowledge gained from waste collection and separation activities and environment learning sessions, while teaching other children how to use the internet to share information online.

In 2011, these workshops were held twice, on February 27th and 28th, and September 27th. The details of the workshops are shown below:

■ Participants of The First Environment Workshop, 2011 (February 27th and 28th)

Name of City	Participants (64 in total)
Hue	Thuy Bieu Ward: Provincial Mayor, Party Leader, and Thuy Bieu Elementary School Principal Thuy Xuan Ward: Provincial Mayor and Nguyen Thi Minh Khai Middle School Principal 18 people from community organizationa, farmers, and market venders 7 children who participate in environmental care activities
Quy Nhon	1 resident leader and 1 member from the Women’s Union in Nhon Binh Ward
Ho Chi Minh	1 teacher and 1 student from Nguyen Van To Middle School Ngoi Sao School Principal 19 students and 10 parents/guardians from Bajiko Class

Contents of the workshop are as follows:

February 27th

1. Activities report by children in environmental care activities
2. Performance of a play on environmental issues by children
3. Presentation of examples from Japan by children who were given training about environmental issues and farming in Japan in 2009
4. Activities report by Provincial Mayor, Thuy Xuan Ward, Hue City
5. Activities report by Provincial Mayor, Thuy Bieu Ward, Hue City

February 28th

Group 1: Study tour of “Experiencing” traditional Vietnamese cooking

Group 2: Study tour of “Experiencing” nature and life in rural villages

■ Participants of The Second Environment Workshop, 2011 (September 27th)

Name of City	Participants (29 in total)
Hue	Huong Long Ward: Provincial Mayor Thuy Bieu Ward: Provincial Mayor, 1 teacher from Thuy Bieu Elementary School Thuy Xuan Ward: Provincial Mayor, 1 teacher from Nguyen Thi Minh Khai Middle School Phu Binh Ward: 1 member from Youth group 12 people from community organizations, farmers, and market venders from Phu Binh, Thuy Bieu, and Thuy Xuan wards 6 children who participate in environmental care activities in Hue City
Quy Nhon	2 members of Youth group and 1 teacher from Nhon Binh Ward
Ho Chi Minh	2 teachers from Nguyen Van To Middle School

Contents of the workshop are as follows:

1. Activities report by Provincial Mayor, Thuy Xuan Ward, Hue City

2. Activities report by Provincial Mayor, Thuy Bieu Ward, Hue City
3. Presentation by children in environmental care activities
4. Activities report of the Nguyen Van To Middle School, Ho Chi Minh City
5. Report on starting Environmental education at Nhon Binh Middle School, Quy Nhon City
6. Q & A
7. Future plans for each area
8. Study tour of activities in the Thuy Xuan Ward, Hue City
9. Study tour of activities in the Thuy Bieu Ward, Hue City

III. ACTIVITIES IN JAPAN

SUMMARY

The domestic social economy is beginning to show a big change after the Great East Japan Earthquake which occurred in March.

The victims of the earthquake, as well as the entire population of Japan, gave thought to our country's future as they became more conscious of the importance of the relationship between the community and the energy problem.

The company has shifted greatly to natural-power-sources development, and there's been a sign of changes in the way people work and how people are connecting with their community. You may say that people accepted the word "philanthropy" with more reality

In 2011, BAJ started the stricken area support service in the country for the first time, in response to the great earthquake. The "FURU KURU" enterprise, which collects and recycles old clothes, was also advanced, and a plan to introduce a database of customer relations management and ties to effective public relations and financing was furthered

Although, in 2011, Myanmar had a major change in the government structure, and this drew attention from the nations all over the world, leading to an accelerating democratization on one hand. On the other hand, the changes has caused the stagnation of approval for visa application procedure and licensing. As an organization with the activity track record of 20 years in Myanmar, BAJ Tokyo has organized the on Myanmar targeting at individuals from Japanese companies and organizations was carried out in 2012, sharing our experiences and point of views on the changes in the country.

ACTIVITY REPORT (January 2011 to December 2011)

1. Fundraising

The Myanmar general election was carried out at the end of 2010. Therefore, regulations on foreigners became severe. A hold was placed on applications for stay visas and business permissions which impeded business progress. Moreover, since support for an international cooperation activity decreased under the influence of the Great East Japan Earthquake, financing in 2011 was not able to be advanced as planned.

Two enterprises were newly started as domestic operations. They are “FuruKuru,” a recycling program for old clothes since the end of 2010, and the “great earthquake reconstruction assistance” enterprise which began during the aftermath of the Great East Japan Earthquake. “FuruKuru” is gradually achieving results with the cooperation of many people. The great earthquake reconstruction assistance enterprise ended the half- a- year enterprise funded by the JPF (Japan Platform) in 2011, and will start the second phase in February 2012 with the Ofunato “San-San’s meeting.” An enterprise with cooperation with Otsuchi “Dream Square”, funded by Give2Asia, also started.

(1) Grants, Membership Fees , Donations, etc.

The main fund-raising sources for every project area in 2011 were as follows.

The donation from individual persons has been omitted due to private information protection.

Enterprise	Organization
Myanmar	Office of the United Nations High Commissioner for Refugees (UNHCR),World Food Programme (WFP), Watabe Wedding Corp., Plan International, The Sumitomo Mitsui Banking Corporation Volunteer Fund, the Sompo Japan Insurance Chikyu Club
Vietnam	Independent administrative agency Environmental Restoration and Conservation Agency (Global Environment Fund),LIXIL, H.I.S., Canon, Inc.
northeast (Iwate)	Japan Platform, Mitsubishi Corp., Infilic, Bridgers, Piece In Tour, Japanese Development Service, Nikko-Bussan, and SO-WA consultant, Hideoki Business
BAJ (Tokyo)	The Ministry of Foreign Affairs (NGO intern program),Sumitomo Corp., BIROTASU, Care Center FUWARAGI, the Myanmar Research Institute, Dynax Corp., Piece In Tour, Kokusai Kogyo Co., Ltd., Josai International University, the Gifu Nagara-gawa Rotary Club, Japanese Development Service, WAVE, the Shizuoka Japanese-language-education center, NLC, Watabe Wedding Corp., SOWA consultant, the Hideoki business, OOKI Group, Bridgers Inc., Capital Industry, Fuji Xerox, Inc., and the Fuji Xerox Fraction Club

Our fund-raising campaigns through out the year of 2011 focused mainly on emergency relief campaign. In March, the Great East Japan Earthquake led us to collect funds for relief and reconstruction activities carried out in Iwate prefecture. Also in October, we carried out the emergency campaign for the relief activity to support the victims of the flash flood occurred in the Central Dry Zone, Myanmar, collected 907,259 yen by the end of April, 2012. Winter fund-raising was performed from November 2011 to January 2012, with the catch phrase “Send Thank You.” It received approximately 180,000 yen in contribution

Below chart shows the amount collected throughout the FY2011. Donations are handled as “General Donation” unless the area of interest is specified by the donor (e.g., donations for Myanmar,

Vietnam, or Northeast Japan).

	Member Fee BAJ Contribution	Myanmar	Vietnam	Northeast Japan	Total
Domestic	5,163,554	23,165,670	3,192,666	7,982,039	39,503,929
Overseas	14,864,856	1,609,880	3,334	1,042,630	17,520,700
Total	20,028,410	24,775,550	3,196,000	9,024,669	57,024,629

(2) Start of the Tokyo enterprise

Since fund raising was not able to be advanced as planned in 2011, the recycling enterprise of old clothes, a pending profit-earning business, started. Moreover, since the subscription to JPF (Japan Platform) had been decided from April, 2011, the start of the Great East Japan earthquake disaster reconstruction assistance enterprise in March was also decided.

(2)-1 FuruKuru project

Although there were many inquiries about recycling old clothes before, there were storage place and transportation problems.

At the end of 2010, Nikko-Bussan, which is a recycling company in Kobe, offered a warehouse for us to use. As a result, the FuruKuru project began.

Old clothes are sent to a warehouse with a mailing cost burden, and a contractor may buy them for 10 yen per kg. The Old clothes are then carried to Asia, the Middle East, etc., and are recycled.

In order to discover new people who are interested in international cooperation, BAJ worked on flier distributions and advertising through prints within newspapers.

As a result, project activities have been increasing.

The warehouse receipt in the 2011 fiscal year included 1.48 tons by 1,612 affairs, and the amount of money for acquisition was 153,853 yen.

(2)-2 Northeast reconstruction assistance enterprise

In response to the Great East Japan Earthquake in March, BAJ decided to support three organizations which were established locally with donations from urgent fund-raising activities and the JPF fund.

The "3.11 Sanriku Kesen revival conference" (also known as "San-san no kai"), which began in Ofunato, started delivering food the day after the earthquake disaster with groups of cooks from local restaurants. The group rented the RIAS Hall shelter kitchen and distributed up to 2000 meals per day to the shelters and temporary housing, reaching a total of 170,000 meals by early September.

In October, the group left RIAS Hall and moved around to various welfare facilities while also building the San-san Kitchen House as a new base in Hikoroichi-chou. The group continues to participate in community building activities.

BAJ also continues to provide on-going support for this project.

"SAVE IWATE", which began in Morioka, is a group that includes variegated local people such as local architects, writers, and housewives. The group provides various services, such as registering and securing support goods as well as sending earthquake stricken areas along the coast.

By the proposal of SAVE IWATE, a food distribution enterprise was formed in Rikuzen-Takata.

With the help of Takada driving school, which manages a car driving school in Rikuzen-Takata, a cookroom was secured, allowing for the establishment of the "Magokoro Kitchen Rikuzen-Takata" with funding from JPF.

After hiring staff, the project was launched on June 8th and the distribution of food in bento style was carried out till October 4th. During this period, 40,681 meals were sent to shelters and temporary housing.

The accounting report from March, 2011 to December is as follows.

Earnings	Sum (Yen)
Japan Platform	23,770,000
Mitsubishi reconstruction assistance subsidy	2,500,000
Organization Donation	440,000
Individual Donation	5,042,039
Overseas Donation *	1,026,305
Total	32,778,344

* 1 US dollar = 79.59 Yen

1 US dollar = 798.71 Myanmar kyat

1 Yen = 256.28 Vietnam Dong

Expenses	Sum (Yen)
Working Expenses (Food · Vehicle purchase, etc)	23,085,862
Labor Cost (local)	4,260,000
Traveling Expenses	1,385,451
Communication and Freight Expenses	42,170
Public-relations Printing Expenses	28,000
Insurance Expenses	280,910
Payment Expenses	124,322
Administrative Expenses	1,627,086
Total	31,734,501

2. Public Relations

Many people are aware of BAJ's activities, and obtaining volunteers or contributions plays a big role in maintaining a stable and organized operation. At BAJ, publicity work is emphasized from the viewpoint of enterprise transparency.

(1) Information Sharing

As an important tool which connects our activity scene to the general community, in 2011 we continued to utilize the "BAJ Newsletter" (issued bi-monthly), homepage, BAJ E-mail Magazine, blog, twitter, etc.

BAJ strove to improve public relations by participating in debrief sessions by local residence staff, who returned temporarily, and lectures by eternal organization sponsors. Introduction of BAJ projects at these various events, and also the sale of Myanmar and Vietnam products, were an integral part of our public relation activity.

As for BAJ-sponsored debrief sessions and campaigns, Press Releases were held 12 times in 2011.

The debrief sessions, events, and lectures which BAJ sponsored in 2011 are as follows.

Date	Contents	Presenter	Location
Jan 7	Vietnam activity report	Nin	BAJ
March 22	BAJ intern report	Kainsura	BAJ
April 2	Northwestern Myanmar debrief session "hope and difficulty of the village youth who handle a spanner and a hoe"	Ikeda	Shibuya environmental partnership plaza conference room
April 8	The Mizuho Asia cram school "disaster prevention of earthquake of the Tohoku district Pacific Ocean earthquake"	Tukamura	Shimane IKI-IKI Center Mizuho (Dewa public hall)
April 28	BAJ intern report	Kogure	BAJ
May 20	MIA youth forum study meeting and guest	Osu	Musashino International Communications Association
July 1	"Let's plan the tour which explores the charm of Vietnam Hue." workshop	Katayama	JICA earth Square
Aug 5~18	BAJ Great East Japan Earthquake activity exhibition	Osu TaniaiSeta gaya	Kyodo social energy cafe

Aug 18	BAJ charity cafe "Eating Asia Ryou sweets -- northeast support"	Osu and Akiba	Setagaya and Kyodoi Social energy café
Aug 19	The Rikkyo University student intern debrief session	Yoshida Taniai	BAJ
Sept 7	BAJ Great East Japan Earthquake reconstruction assistance debrief session "NGO and local volunteer : achievement and challenges"	Yamazaki Oikawa Nemoto	Tokyo Aoyama women's plaza conference room
Nov 1	BAJ short course "work-life balance and internal rule"	Ono	BAJ
Nov 30	Meiji Gakuin University JUNKO association debrief session (activity of BAJ)	Nemoto	Meiji Gakuin University Yokohama campus
Dec 2	BAJ exchange meeting	Osu, McGovern , Ito	Shibuya-ku restaurant "Miss Saigon"
Dec 17	BAJ "Let's memorize Vietnamese deliciously" Ngon!	Osu, • Takahashi, Ito	Shibuya-ku restaurant "Miss Saigon"

Besides information sharing, students who wished to visit our office were accepted.

Many events were halted because of the Great East Japan Earthquake in the first half of 2011. The events in which BAJ participated areas follows.

	Events	Participants	Location
May 22	International cooperation fiesta MY Utsunomiya	Mr. and Mrs. Hirata	Utsunomiya gymnasium
July 16	Asia African cloth fair	Osu, Terada and Kobayashi	Roppongi Hotel Ibis
Oct 1,2	Ministry of Foreign Affairs and international cooperation global fiesta	BAJ All ,others	Tokyo Hibiya Park
Oct 23	Yokohama International Festival 2011	Takahashi, Yamaki, and Numata • Others	Yokohama, elephant nose park
Nov 5,6	Tokyo toy festival / coloring	Takahashi, Osu and Sekiguchi others	Tokyo Japan Toy Museum
Nov 13	The Utsunomiya fair trade festival	Hirata	The Utsunomiya Bamba Square
	The Kanuma world fiesta	Hirata	Kanuma

			chamber-of-commerce
Dec 16	The Mitsubishi Corp. charity bazaar	Osu and Ito	The Marunouchi park building

(2) Public-relations strengthening enterprise

"Effective practical use of a fundraising strategy and a supporter administrative database" was adopted by the JICA adviser dispatch enterprise "NGO Organization Strengthening", and BAJ received instruction from a specialist 14 times from August to February, 2012. Moreover, the press officer who oversees the entire project will soon be decided and the enterprise will be advanced effectively.

(2)-1 Introduction of a supporter administrative database

Since collective management of the accumulated supporter information was not carried out until recently, precious information was not used effectively.

With guidance from a dispatched advisor, the implementation of a customer relations management software salesforce and building systems configuration for BAJ took place.

Data transfer is completed and actual operation started in March 2012.

(2)-2 Fundraising

After receiving an adviser's instruction, BAJ will tie the 20th anniversary event to the 2013 mail magazine in order to expand its supporter's range.

The contents of the training for the dispatch of experts are as follows.

	Time	Participants	Contents
1	Aug 29	Yamaki	Orientation (how to advance data analysis by improving the whole schedule)
2	Sept 30	Yamaki, Numata	Arrangement work of a database, and sharing data analysis results
3	Oct 11	ALL	Inquiry of the subject about all the members' BAJ fundraising
4	Oct 17	Yamaki, Numata, Osu, Sekiguchi, Ito	Conclusion of the subject about fundraising
5	Oct 28	Yamaki, Numata	Shift to new DB from the old DB
6	Nov 10	Yamaki, Osu, Sekiguchi, Takahashi, Shoji	Reviewing past topics and what kind of correspondence is possible
7	Nov 28	All	Fundraising action plan creation

8	Dec 2	Yamaki,Numata	Importing and exporting database
9	Dec 16	Yamaki,Numata	About the various functions of Salesforce, such as how to use report campaign yesterday
10	Dec 26	Yamaki,Numata	About the various functions of Salesforce, such as how to use report campaign yesterday
11	Jan 13	Yamaki, Numata, Ito	Progress check of FuruKuru gratitude campaign
12	Jan 27	Yamaki, Numata, Ito	Preparation check of FuruKuru gratitude campaign, Guidance of custom work for salesforce CRM
13	Feb 10	Yamaki, Numata, Ito	Review of action plan, check contents of FuruKuru gratitude campaign, guidance of Salesforce CRM feature explanation
14	Feb 24	All	Adviser dispatch review and contents check of SalesforceCRM

3. General affairs and management

BAJ also decided upon the "BAJ child-rearing care regulation" with a statute-izing

d of maternity leave and a family-care leave in September. Two staff acquired maternity leave during 2011. In connection with this, the Tokyo small-and-medium-sized-enterprises aid-for-childcare subsidy was received, and a labor and social security attorney gave staff and managerial training to all the staff members of the Tokyo office.

Concerning interns,a total of 13 Tokyo interns were accepted from the Ministry of Foreign Affairs internship program and NPO support center internship, BAJ volunteer cafe, the Rikkyo University community welfare faculty internship, and various organizations from Japanese foreign student centers.

(1) Staff training

In response to staffneeds for information gathering, network construction and training, the following meetings, trainings, seminars, etc.were held for skill improvement of the personnel.

Time	Contents	Participants	Location
Jan 14	JICA seminar / Strengthening identity	Numata	JICA earth Square
Jan 19	Relation of the Japan Foundation seminar / disaster prevention, and people	Osu	Washington Hotel
Jan 27	Information security seminar	Yamaki	Mitaka industrial plaza
Jan 28	FASID-PCM training / NGO course (- 30 days)	Yamaki	FASID training room
Feb 2	SVA tie debrief session / sending picture-book	Numata	JICA earth Square
Feb 3	Study meeting for PDM practice	Yamaki	BAJ

Feb 5	FASID-PCM training (- six days)	Yamaki	FASID training room
Feb 10	NGO-JICA and company joint enterprise study group	Numata	JICA Earth Square
Feb 13	FASID-PCM training (- 14 days)	Yamaki	FASID training room
Feb 24	FASID-PCM training / monitoring, and evaluation (- 27 days))	Hirai	FASID training room
Feb 25	JANIC seminar / Diversification of NGO and a company	Numata	Yoyogi sports center
March 26	Shyapuranru/ northeast Great Kanto Earthquake support service immediate report meeting	Numata	Christianity visual-and-auditory-senses center
	Chanty / earthquake disaster debrief session	Osu	Masanari hall building
May 11	Seeds/ Contribution taxation system briefing session relating to Great East Japan Earthquake	Osu	Bunkyo Civic Center
May 25	Emergency session about a contribution taxation system	Osu · Hirai	Members' Office Building
May 27	JICA seminar "practical use of social media	Numata	JICA earth Square
June 28	SVA earthquake disaster debrief session " book van activity in Iwate"	Osu	SVA
July 1	UNHCR Skull session with a vice-high commissioner	Otsu	Wesley center
July 26	Personnel management training	Nemoto	Kokubunji labor administration hall
Aug 1	JETRO open class "arrangement of 2011 shift-to-civilian-rule and politics-and-economics situation of Myanmar"	Osu	JETRO Tokyo headquarters
Sept 5	CIGS symposium "Great East Japan Earthquake and NGO —global viewpoint --"	Otsu	Ninth floor conference square of new round building
Sept 27	Sales Force Training (~28th)	Yamaki	
Oct 5	Symposium "care plan after earthquake disaster" Plan Japan	Numata	Ginza Bunshodo Hall
Oct 20	Symposium "design of strategic large quantity contributor acquisition and bequest contribution" fundraising association	Yamaki	
Nov 11	NPO accounting-standards mini study meeting	Sekiguchi	NPO Enterprise support center
Nov 17	The 60th anniversary of the "1951 Convention on the Status of Refugees" adoption, and the 30th anniversary symposium of Japan of the Convention on the Status of Refugees subscription	Otsu	UN University town Hall
Nov 18	Discussion with a U.N. High Commissioner for Refugees	Otsu	UNHCR Office
Dec6	Renewable energy show	Tsukamura	Makuhari messe
	Settlement-of-accounts corporation briefing session	Osu · Sekiguchi	Shibuya commerce-and-industry hall

Dec 12	Sale Force CRM NPO sub-committee	Yamaki	Salesforce Meeting Room
	Clinic for Practical use of Sale Force	Yamaki	
Dec 24	Myanmar Seminar	Tsukamura	Meiji Gakuin University

(2) Network

BAJ participated in a meeting concerned with maintenance and the policy proposal of business conditions run by the public administration and other international organizations. Moreover, BAJ joined the Japan Platform (JPF) in April for fund reservation of emergency relief.

The organizations which participated and joined are as follows.

Network Organization	In Charge
J-FUN (UNHCR and NGO Table)	Hirai • Yamaki
CSR promotion NGO network meeting	Numata • Shoji
seeds = forming a system to support civic activities	Osu • Nemoto
JPF (NGO unit general meeting)	Otsu
Northeast Great Kanto Earthquake support NGO information exchange meeting	Otsu • Shoji • Numata
Great East Japan Earthquake support network (JCN)	Otsu • Minoda
national earthquake disaster network	Otsu
Move Partnership forum	Yamaki
JANIC (Japan NGO Center for International Cooperation)	Otsu
NGO-JICA conference	Otsu
care center YAWARAGI Board of Councilors	Nemoto
Japan Fundraising association	At any time
NGO Ministry of Foreign Affairs regular consultation meeting and cooperation promotion committee	Otsu
E-NPO citizen meeting	Nemoto
Fundamental biomedical science study group	Tsukamura

(2) An intern's acceptance

If a candidate was judged to be suitable after participating in the volunteer café and learning about BAJ activities, they were accepted for an internship after deciding on conditions of employment an intern contract. The acceptance in 2011 is as follows.

Name	Period	Remarks
Araishi Shoji	2011 April ~ 2012 End March	Ministry of Foreign Affairs internship program
Kogure Shoichi	Jan 4 ~ End April	Tokyo office intern

Kyne Su La	Feb 2~Mar 22	Tokyo office intern
Akiba Sari	Jun 2~Aug 12 (twice a week)	NPO support center internship
Okubo Sho	May 12, 13	NPO support center internship On-site experience
Taniai Ayaka	Aug 1~Aug 12	Rikkyo University community welfare faculty internship
Yoshida Mika	Aug 8~Aug 12	Rikkyo University community welfare faculty internship
Yamaki Emi	Aug 26~Aug 30(3days)	Setagaya volunteer center "Natsu Bora"
Ito Shoko	Oct 3~Dec 28	Tokyo office intern (October 19 to November 17 is the Vietnam training)
Anne McGovern	Sept 14~Dec 7	Japanese foreign student center (every week Wednesday)
Kinoshita Mari	Oct 24~28	Myanmar starting for its new assignment Tokyo Office Training
Aizawa Junya	Nov 2~11	NPO support center internship On-site experience
Takaesu Masayuk	Nov 10~11	NPO support center internship On-site experience
	Dec 1~2012 Feb 17	NPO support center internship (2 times per week)

4. Support of Foreign Operations

Although the neighboring countries are active due to a shift in Myanmar government democratization, the year 2011 had difficult business operations compared to 2010-- the influence of the general election in the previous year was strong. Procedure, such as permission and recognition, takes time, and enforcement of the planned enterprise was postponed.

In the Tokyo office, goods required with foreign-operations were procured. Moreover, regarding the dispatch of experts, there were several cases where operations were abandoned due to denied permission. For supporter's on-the-scene inspection request, although there was a case where restrictions about movement in rural areas in Myanmar were imposed, the visit to the Yangon office was completed.

(1) Inspection of local activity

The local acceptance in 2011 is as follows.

Time	Participants	Contents
Jan 18~21	INAX CORP./Mr. Kazuyuki Kawai, Ms. Aki Ashida	Vietnam Hue The business place inspection
	ThinkTheEarth/Ms. Mariko Harada	Vietnam Hue The business place inspection
Feb 17~20	Watabe Wedding Corp./Mr. Takao Watabe, Ms. Ikuyo Takai	Myanmar Chaupadon well and a school building

Feb 17~21	Ms. Shizue Kimura, Mr. Akio Kimura	Myanmar Chaupadon well and a KDP inspection
March 14~20	Mr. Matsumoto Terushige	Myanmar Chaupadon Investigation for school building donation
July 30~Aug 2	LIXIL / Ms. Aki Ashida, Ms. Chiemi Kumazaki	Vietnam Hue The business place
Oct 20~Nov 1	A preventive medicine association / Mr. Shin-ichi Nagao, Ms. Mayumi Okada	Vietnam Hue The business place
Nov 2	Meguro Gajoen / Kaji Akihiko and 1 other person	Myanmar Yangon office visit
Dec 7	Mr. Yasushi Ueda and 1 other person	Ofunato-shi, Iwate San San Meeting
Dec 16~17	Global Environment Fund	Vietnam Hue Visit

(2) A Business Trip and Invitation

An official trip was taken by the personnel who judged that it was necessary for business operation. For the Great East Japan Earthquake reconstruction assistance enterprise, which started in April, a business trip for the person in charge amounted to 22 times in 2011.

IV. FINANCIAL REPORT

Fiscal Year from January 1st to December 31st, 2011

INCOME AND EXPENDITURE ACCOUNT STATEMENT FOR 2011

(From January 1st, 2011 to December 31st, 2011)

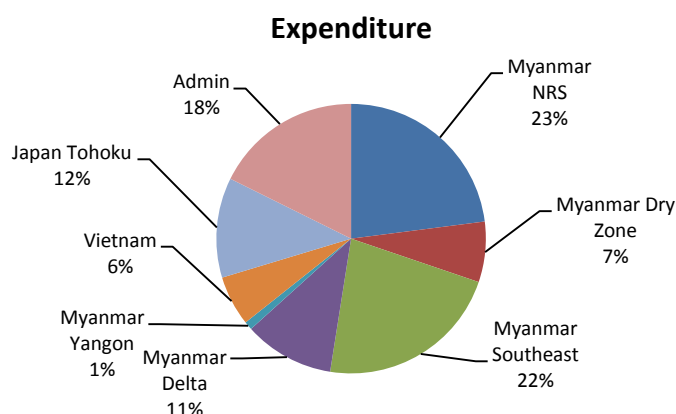
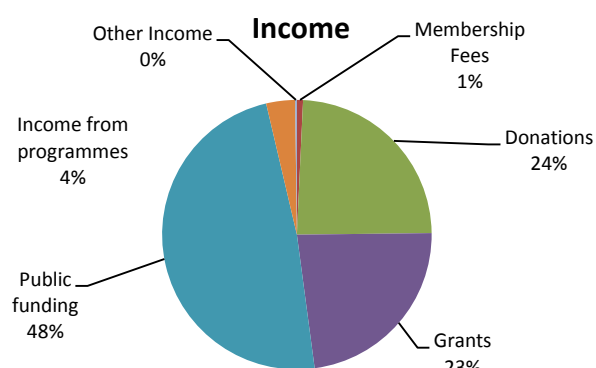
Income		(Unit in Yen ¥)	
1. Membership Fees*1		1,690,000	1,690,000
2. Donations*2		55,334,629	55,334,629
3. Grants	Grants*2	53,035,095	164,356,049
	Public Funding (U.N., Government)*3	111,320,954	
4. Project Earnings		7,952,773	7,953,773
5. Other Profits		474,488	474,488
Total Income(A)			229,807,939
Expenditure		(Unit in Yen ¥)	
1. Project Cost	Personnel Costs	56,668,372	193,736,957
	Other Costs	137,068,585	
2. Upkeeps Cost	Personnel Costs	26,226,435	41,141,301
	Other Costs	14,914,866	
Total Expenditure(B)			234,878,258
Balance for 2011(A)-(B)			-5,070,319
Balance Brought Forward from 2010(C)			78,003,496
Balance Brought Forward to 2012(A)-(B)+(C)			72,933,177

*1. Breakdown of Membership Fees	(Unit: Yen ¥)
1. Individuals	1,210,000
2. Corporations	480,000
Total Membership Fees	1,690,000

*2. Breakdown of Donations/Grants	(Unit: Yen ¥)
1. BAJ Donation	25,195,938
2. All Round Supporter	937,000
3. Myanmar Donation	39,158,113
4. Vietnam Donation	10,368,614
5. "Shine! Children of Asia" Fund(Vietnam)	1,128,000
6. East Japan Earthquake Donation	31,582,059
Total Donations/Grants	108,369,724

*3. Breakdown of Public Funding*3	(Unit: Yen ¥)
1. United Nations High Commissioner for Refugees(UNHCR)	
• Myanmar Rakhine State: Mechanical workshop and infrastructure project	51,272,835
• Myanmar Southeastern area: Rehabilitation and construction of water supply project	56,378,442
2. Environmental Restoration and Conservation Agency	
• Vietnam Hue City: Biogas Digest popularization for small farmers	1,362,898
3. Ministry of Foreign Affairs of Japan	
• Internship Programme	1,906,779
4. Tokyo	
• Assistance costs for compatibility support promotion	400,000
Total Subsidies	111,320,954

STATEMENT OF ACTIVITY FOR 2011



BALANCE SHEET At December 31st, 2011

ASSETS		(Unit in Yen¥)
Current Assets		80,804,753
Cash and Deposits		
Cash		505,382
Deposits		48,378,448
Cash and Deposits in Myanmar:		
Cash and Deposits in Myanmar		27,140,318
Cash and Deposits in Vietnam		3,834,201
Inventory Assets	Merchandise	0
Other Current Assets	Advance	36,249
	Accounts Due	895,195
	Advance Payment	81
	Temporary Payment	14,879
Fixed Assets		4,786,444
Tangible Fixed Assets		
Machinery and Equipment		3,472,156
Investments		1,314,288
Total Assets		85,591,197

LIABILITIES		(Unit in Yen¥)
Current Liabilities		8,683,055
Accrued Amount Payable		
		70,000
Accrued Corporate Tax Payable		
		51,700
Accrued Consumption Tax Payable		
		1,300
Unspent Membership Fees		
		80,000
Unspent Grants		
		128,296
Unspent Public Funding		
		7,074,099
Deposits Payable		
		1,019,332
Temporary Receipt		
		258,328
Fixed Liabilities		
Accrued Retirement Benefits		3,974,965
Total Liabilities		12,658,020

NET ASSETS		(Unit in Yen¥)
Balance Brought forward from Previous Year		78,003,496
Balance for Current Year		-5,070,319
Total Net Assets		72,933,177
Total Liabilities and Net Assets		85,591,197

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